

County of Los Angeles
Commissions and Boards
Minutes - Final - Final
WIB Bylaws and Nominations
Committee

Monday, May 14, 2012

11:30 AM

Third Floor Teamwork Room
County of Los Angeles
Community & Senior Services
3175 W. Sixth Street
Los Angeles, CA 90020

A. CALL TO ORDER

Mike Patel, WIB Interim-Chair and WIB Bylaws and Nominations Committee Chair, called to order the WIB Bylaws and Nominations Committee Meeting of May 14, 2012.

B. ROLL CALL

A quorum was established with three Committee members present.

Present 2 - Mike Patel and Josef Bobek

Excused 1 - Paul Kral

C. CHAIR'S COMMENTS

Mike Patel, WIB Interim Chair, reported on the recently approved amendments to the WIB's Bylaws, improvements to the nominations and membership renewal process, and the resignations and non-renewal of many members of the WIB, including the non-renewal of past WIB Chair Dr. Dennis W. Neder. He informed the Committee that a year and a half ago the WIB directed the WIB Bylaws and Nominations Committee to make recommendations on how to create transparency in the WIB's nominations and membership renewal process and ensure that all requirements set forth by State and federal law were met with regard to membership.

WIB Interim Chair Patel requested that Richard Verches, WIB Executive Director, report on the activities that have taken place over the past year and a half.

D. EXECUTIVE DIRECTOR'S REPORT

Richard Verches, WIB Executive Director, at the request of the Chair, provided a detailed explanation of the Bylaws and Nominations Committee and Executive Committee's long and deliberate process to review the WIB Bylaws and develop amendments to strengthen the Membership and Renewal process and required documentation.

F. ACTION ITEMS

**1. DRAFT MINUTES OF THE WIB BYLAWS AND NOMINATIONS
COMMITTEE MEETING HELD ON APRIL 27, 2012**

Presenter: Mike Patel, WIB Interim Chair

Summary: This item presents for review and approval, and any other action deemed necessary, of the DRAFT minutes of the WIB Bylaws and Nominations Committee meeting held on April 27, 2012.

Attachments: [DRAFT MINUTES OF THE WIB BYLAWS AND NOMINATIONS
COMMITTEE MEETING HELD ON APRIL 27, 2012](#)

It was moved by Josef Bobek, and seconded by Rex Yu, to approve the DRAFT minutes of the WIB Bylaws and Nominations Committee meeting held on April 27, 2012.

**2. WIB ELECTION OF CHAIR, VICE-CHAIR, SECRETARY, AND
TREASURER**

Presenter: Richard Verches, WIB Executive Director

Summary: This item presents for review and approval, and any other action deemed necessary, the nominations for WIB Chair, Vice-Chair, Secretary, and Treasurer as submitted by WIB Members to the Executive Director during the 10 day nomination period ending on May 10, 2012.

Richard Verches, WIB Executive Director, informed the Committee that WIB Staff announced the official two week WIB Officer nominating period to the WIB on April 26, 2012. The nominating period closed on May 10, 2012. There were two nominees for the position of Chair, one of which accepted the nomination, two nominees for Vice-Chair, one of which accepted the nomination, two nominees for the position of Secretary, one of which accepted the nomination, and one nominee for the position of Treasurer who accepted the nomination.

The ballot for the public election of WIB Officers was established as the following:

- Jerry Gaines, Nominee for WIB Chair*
- Paul Kral, Nominee for WIB Vice-Chair*
- Mike Patel, Nominee for WIB Secretary*
- Richard Dell, Nominee for WIB Treasurer*

It was moved by Rex Yu, and seconded by Josef Bobek, to approve, and forward to the WIB for public vote, the list of nominees for WIB Chair, WIB Vice-Chair, WIB Secretary, and WIB Treasurer as presented. The motion carried by a unanimous vote.

3. WIB MEMBERSHIP NOMINATIONS FOR BUSINESS REPRESENTATIVES

Presenter: Richard Verches, WIB Executive Director

Summary: This item presents for review and approval, and any other action deemed necessary, two nominations for Business Representatives on the WIB.

-June Burcham, Kaiser Permanente
-Jon Collard, American Tax Incentives

It was moved by Josef Bobek, and seconded by Rex Yu, to approve, and forward to the WIB, the nominations of June Burcham and Jon Collard as business representatives on the WIB. The motion carried by a unanimous vote.

4. BYLAWS AMENDMENT: ONE-STOP PARTNER REPRESENTATIVES FOR WIA PROGRAMS

Presenter: Richard Verches, WIB Executive Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation to forward to the WIB an amendment to the bylaws that establishes all three One-Stop Partner Representatives for WIA Programs as non-voting members of the WIB, in order to eliminate the need for them to recuse themselves from important discussions of the WIB and ensure that their valuable input is received.

It was moved by Rex Yu, and seconded by Josef Bobek, to approve, and forward to the WIB for approval, the DRAFT amendments to the WIB Bylaws designating all three WIA Program Representatives as non-voting WIB members. The motion carried by a unanimous vote.

5. NOMINATION OF NON-VOTING WIA REPRESENTATIVES ON THE WIB

Presenter: Richard Verches, WIB Executive Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation to forward to the WIB the three nominees for non-voting One-Stop Partner WIA Representative as required by the WIB Bylaws:

-Alberto Uribe, Non-Voting WIA Representative, Incoming July 2012-June 2013

-Kirk Kain, Non-Voting WIA Representative, July 2012-June 2013

-Johnene Leyba, Non-Voting WIA Representative, Outgoing July 2012-June 2013

It was moved by Josef Bobek, and seconded by Rex Yu, to approve, and forward to the WIB for approval, the three nominees for WIA Representative on the WIB: Alberto Uribe, three year term; Kirk Kain two year term; and Johnene Leyba, one year term beginning July 1, 2012. The motion carried by a unanimous vote.

6. WIB MATURE WORKER COUNCIL AND YOUTH COUNCIL PUBLIC MEMBER TERM LIMITS

Presenter: Richard Verches, WIB Executive Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation to forward to the WIB a recommendation to begin the first three year term of current WIB Mature Worker Council and Youth Council public members on January 1, 2012.

It was moved by Josef Bobek, and seconded by Rex Yu, to approve, and forward to the WIB for approval, the recommendation to progressively begin the first 3 year term of public members of WIB councils beginning January 1, 2012. The motion carried by a unanimous vote.

G. INFORMATION ITEMS

1. UPDATE ON STATUS OF WIB MEMBERSHIP

Presenter: Richard Verches, WIB Executive Director

Summary: This item presents for review and discussion, and any other action deemed necessary, an update on the status of WIB Membership.

This item was previously addressed in the Executive Director's report.

H. PUBLIC COMMENT

No public comment received.

I. ADJOURNMENT

There being no further business, the May 14, 2012 meeting of the WIB Bylaws and Nominations Committee was adjourned.