

ALBERTO R. URIBE
1130 S. Flower Street, Apt. 118
Los Angeles, CA 90015
(213) 321-2433 – mobile
alberto_uribe@yahoo.com - email

ACCOMPLISHMENTS

Executive Director, Hub Cities Consortium
Huntington Park, CA

2009 - present

- Chief Executive of Hub Cities Consortium, a Joint Power Agency (JPA), providing a variety of Workforce Development services in Los Angeles County.
- Plan, direct and manage the overall operations with an annual operating budget of several million dollars. This includes the development of budgets, staffing plans, human resource management and standard operating procedures.
- Develop and maintain effective communication with local, state and federal government agencies, community-based organizations and corporations..
- Perform programmatic audits to ensure best possible performance outcomes.

Nonprofit Consultant

Los Angeles, CA

2009

- Work as a volunteer with the Simon Wiesenthal Museum of Tolerance.
- Proposal writing and development services.
- Experience in nonprofit operations, mergers/acquisitions

Regional Contract Director, JVS Los Angeles

Los Angeles, CA

2007-08

- Enhanced the effectiveness of program operations and sub-contractual obligations for GAIN, a welfare-to-work program administered by Los Angeles County Department of Social Services (DPSS).
- Planned, directed and managed the overall operations for GAIN Region II with an annual operating budget of approximately \$5 million.
- Analyzed reports and data generated by the County to develop to develop and enhance the effectiveness of all aspects of case management, operations, and personnel.

Vice President of Workforce Development/Executive Director, Detroit's Work Place, a division of JVS

Detroit, MI

2000 – 07

- Planned, directed and managed the overall operations for Detroit's Work Place with an annual operating budget of over \$5 million. This included the development of budgets, staffing plans, human resource management and standard operating procedures.
- Developed and maintained effective communication with local, state and federal government agencies, community-based organizations and corporations to foster the creation of effective coalitions.
- Marketed DWP programs and services and created new profit centers. Worked with the Vice President of Development in agency-wide fundraising.
- Prepared plans, grants, and reports for submission to funding sources, to include proposal writing. Performed programmatic audits to ensure optimal performance.

- Ensured that Detroit's Work Place operated in compliance with applicable local, state and federal statutes, regulations, policies and procedures as outlined in the Workforce Investment Act as well as other private, state and federal contracts.
- Assistant Executive Director of DWP 2000-2001.

Director of Administration

Boniface Community Services, an agency of Matrix Human Services
Detroit, MI

1999-2000

- Assisted the Executive Director in providing leadership, direction, and administration to ensure accomplishment of the mission and objectives of Boniface Community Services, a metropolitan Detroit non-profit corporation
- Directed, supervised and coordinated specific functions and activities of the agency including proposal development, operations, finance, construction/rehab management, human resources, public meetings/speaking, marketing and support services.
- Worked closely with the Executive Director in planning and effectuating the merger with Matrix Human Services.

United States Department of Labor/ETA (Employment & Training Administration) Job Corps Program

- Held management positions at contractor operated Job Corps Centers in Laredo, TX; Miami, FL and Detroit, MI. Positions included Director of Residential Living, Deputy Director and Center Director.

ACADEMIC CREDENTIALS

ST. MARY'S UNIVERSITY, San Antonio, Texas

B.A. and M.A. Political Science, Cum Laude Graduate.

Graduate Thesis: Authoritarianism and Poverty in Laredo and how it relates to the political and social development of Mexico and the Southwestern United States

FOREIGN LANGUAGES

Spanish. Fluent Communicator

AFFILIATIONS/AWARDS

- Job Corps Management Training Institute
- Leadership Miami
- Member Board of Directors, Latino Cultural Pastoral Center, Detroit, MI
- USDOL Region V One-Stop Comprehensive Financial Management Training
- Disability Council, Detroit Workforce Development Board
- Long-Term Care Regional Skills Alliance of Southeast Michigan
- Working Together: Southeast Michigan Employment, Training & Family Resource Expo, United Way for Southeastern Michigan
- Economic Stability Workgroup, United Way for Southeastern Michigan
- Task Force on Workforce Development in a Changing Economy, SEMCOG
- Nonprofit Leadership Development Program, Center for Nonprofit Management, Los Angeles, CA
- Volunteer, Simon Wiesenthal Museum of Tolerance, Los Angeles

SKILLS/SPECIALTIES:

Nonprofit Operations, Program Management, Project Management, Executive Administration, Fundraising, Proposal Writing and Development, Youth Programs, Workforce Development, Budget Development, Marketing, Government Liaison, Nonprofit Mergers/Acquisitions