



**County of Los Angeles
Commissions and Boards
Minutes - Final - Draft**

**WIB Finance and Program Oversight
Committee**

Tuesday, February 26, 2013

12:00 PM

First Floor Collaboration Room
County of Los Angeles
Community and Senior Services
3175 W. Sixth Street
Los Angeles, CA 90020

A. CALL TO ORDER

Committee Co-Chair, Erick Verduzco-Vega, called to order the February 26, 2013, meeting of the WIB Finance and Program Oversight Committee at 12:35 a.m.

B. PLEDGE OF ALLEGIANCE

Committee Member Walter Larkins led the pledge of allegiance.

C. ROLL CALL

A quorum was established with five members in attendance.

Present: Richard Dell, Erick Verduzco-Vega, Corde Carillo, Shomari Davis, and Walter Larkins.

Absent: John Addleman, Paul Kral, and Krystal Walker.

D. CHAIRS' REPORT

No report was made.

E. EXECUTIVE DIRECTOR'S REPORT

Attachments: [EXECUTIVE DIRECTOR'S REPORT- FEBRUARY 2013](#)

A written Executive Director's report was included in the agenda packet. WIB Executive Director, Richard Verches, spoke briefly on the following items:

- WIB Commissioners Erick Verduzco-Vega, Lola Smallwood Cuevas, Walter Larkins, and the Executive Director represented the WIB in meeting with several L.A. County state legislators on January 30 in Sacramento to highlight program successes, efforts to redesign youth and adult systems, challenges meeting new legislative mandates, and commitment to regional collaboration.

- The Florence Firestone WorkSource Center Satellite hosted an open house on January 25 at their new location operated by ResCare and AYE Catholic Charities.

-On February 20, 2013, the Florence Firestone Economic Development Council hosted Congresswoman Janice Hahn's District Director, Elise Swanson, to highlight the WIB's workforce development initiative in this region.

F. ACTION ITEMS

1. DRAFT MINUTES OF THE L.A. COUNTY WIB FINANCE/PROGRAM OVERSIGHT COMMITTEE MEETING HELD ON NOVEMBER 27, 2012

Presenter: Richard Dell, WIB Finance/Program Oversight Committee Co-Chair

Summary: This item presents for review and approval, and any other action deemed necessary, of the DRAFT minutes of the L.A. County WIB Finance/Program Oversight Committee Meeting held on November 27, 2012.

Attachments: [DRAFT MINUTES OF THE L.A. COUNTY WIB FINANCE & PROGRAM OVERSIGHT COMMITTEE MEETING HELD ON 11.27.12](#)

It was moved by Shomari Davis, and seconded by Corde Carillo, to approve the DRAFT minutes of the L.A. County WIB Finance and Program Oversight Committee as presented. The motion carried by a unanimous vote.

**2. FY 2012-13 SECOND QUARTER FINANCIAL STATUS REPORT FOR
WIA PROGRAMS & FY 2013-14 FUNDING PROJECTIONS**

Presenter: Richard Dell, WIB Finance & Program Oversight Committee
Co-Chair

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation to forward to the WIB, for approval, the FY 2012-13 Second Quarter Financial Status Report for WIA Programs and FY 13-14 funding projections.

Attachments: [FY 2012-13 SECOND QUARTER FINANCIAL STATUS REPORT FOR WIA PROGRAMS MEMO](#)
[FY 2012-13 SECOND QUARTER FINANCIAL STATUS REPORT FOR WIA PROGRAMS](#)
[FY 2013-14 WIA FUNDING PROJECTIONS](#)

Richard Dell, Committee Co-Chair, introduced this agenda item and expressed concerns about the under expenditure at six months into the fiscal year. The Committee engaged in a lengthy discussion with CSS staff regarding the type of follow up provided to each contractor when they are under spending and performing. Committee Member Walter Larkins expressed additional concern and explained that when he approached the workforce system with an opportunity to place candidates in employment with his company, only one WorkSource Center rose to the occasion and developed the training necessary for his company.

The Committee also reviewed FY 2013-14 funding projections for WIA Programs which provided a projection on how sequestration will impact funding in FY 2013-14.

The Committee requested that CSS staff provide historical data on the budget for travel, county counsel, Auditor-Controller, and other mandatory costs. This historical data will be provided to the committee at the next WIB Finance and Program Oversight Committee meeting.

It was moved by Erick Verduzco-Vega, and seconded by Shomari Davis, to accept, and forward to the WIB, the 2012-13 Second Quarter Expenditure Report for WIA Programs and indicate concern regarding the under expenditure by contractors. The motion was carried by a unanimous vote.

3. PY 2012-13 SECOND QUARTER WIA PROGRAM PERFORMANCE REPORT

Presenter: Erick Verduzco-Vega, WIB Finance & Program Oversight Committee Co-Chair

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation to forward to the WIB, for approval, the PY 2012-13 Second Quarter WIA Program Performance Report.

Attachments: [PY 2012-13 SECOND QUARTER WIA PROGRAM PERFORMANCE REPORT](#)
[PY 2012-13 SECOND QUARTER ADULT REPORT](#)
[PY 2012-13 SECOND QUARTER DW REPORT](#)

Erick Verduzco-Vega, Committee Co-Chair, introduced the WIA Program PY 2012-13 Performance Reports. He thanked CSS staff for the summaries that were attached to the report, which he indicated assisted the Committee in understanding the report.

The report indicated that Adult and Dislocated Worker providers who underperformed in the last quarter were asked to provide explanations and strategies to remedy any underperformance. The Committee requested to have a more detailed report on the responses from providers.

It was moved by Richard Dell, and seconded by Walter Larkins, to accept the 2nd Quarter Performance Report for WIA Programs on the condition that an explanation for under performance be provided by providers before the report is presented to the WIB. The motion carried by a unanimous vote.

4. RECOMMENDATION ON WIA YOUTH PROGRAM DELIVERY SYSTEM REDESIGN AND WIB POLICY CHANGES

Presenter: Josie Marquez, CSS Assistant Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation, from the Youth Council on the proposed redesign of the L.A. County WIA Youth Program Delivery System, and WIB policy changes including: (1) eliminate current WIB policies regarding cost per placement, and (2) approve development of a sanction policy.

Attachments: [REDESIGNING THE COUNTY WIA YOUTH PROGRAM](#)

Consistent with the State Workforce Plan approved on February 14, the Board of Supervisors, and WIB priorities, 14 policy recommendations on the Redesign of the County's WIA Youth Program, as amended by stakeholder community input, were discussed before they were forwarded to the WIB.

5. EXTENSION OF WIA ADULT & DISLOCATED WORKER CONTRACTS ON A MONTH-TO-MONTH BASIS

Presenter: Josie Marquez, CSS Assistant Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation to extend 12 current WIA Adult & Dislocated Worker program provider contracts on a month-to-month basis, and procure three expired areas, to maintain service delivery and prepare the system for the implementation of WIA redesign.

Attachments: [MEMO ON EXTENSION OF WIA ADULT & DISLOCATED WORKER CONTRACTS ON A MONTH-TO-MONTH BASIS & PROCUREMENT OF EXPIRED AREAS](#)

A quorum was no longer present for discussion to take place on this item. The item was deferred to the WIB at its next quarterly meeting.

6. APPROVAL OF TRANSFER OF DW FUNDS TO ADULT PROGRAM

Presenter: Josie Marquez, CSS Assistant Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation to transfer funds from Dislocated Worker to the Adult Program in an amount of \$1.7 million, to meet service demands.

Attachments: [MEMO ON APPROVAL OF TRANSFER OF FUNDS TO MAXIMIZE EXPENDITURE](#)

A quorum was no longer present for discussion to take place on this item. The item was deferred to the WIB at its next quarterly meeting.

G. INFORMATION ITEMS

1. ANNUAL LOCAL AREA PLAN/HIGH PERFORMANCE BOARD CRITERIA

Presenter: Richard Verches, WIB Executive Director

Summary: This item presents for information and discussion, an update on the Annual Local Area Plan requirements, including SB 698 High Performance Board Criteria.

Attachments: [LOCAL AREA PLAN UPDATE & HIGH PERFORMANCE BOARD RUBRIC](#)

A quorum was no longer present for discussion to take place on this item. The item was deferred to the WIB at its next quarterly meeting.

2. UPCOMING MEETINGS & IMPORTANT DATES TO NOTE

Presenter: Richard Verches, WIB Executive Director

Summary: This item presents, for information, upcoming WIB meetings and workforce related events:

- March 7-8: CWA Board of Directors Meeting
- March 9-12: NAWB Annual Forum/WIB Congressional Visits
- March 11-13: Access Washington D.C.
- March 27-29: CWA Spring Conference
- April 15: Mature Worker Council
- April 18: Executive Committee
- *April 26: Strategic Planning Retreat
- *May 15: Veterans Regional Capacity Building Conference

Upcoming meetings and important dates for the L.A. County Workforce System were provided to the Committee.

H. PUBLIC COMMENT

No public comment was received.

K. ADJOURNMENT

After losing quorum, the February 26, 2013, meeting of the WIB Finance and Program Oversight Committee was adjourned at 2:39 p.m.