

**NOMINATING ENTITY FOR BUSINESS REPRESENTATIVE  
ACKNOWLEDGEMENT OF ELIGIBILITY**

Federal and State law require that WIB Members represent established public and private categories. This diverse representation is needed to ensure contributions from and coordination between important public and private sector industries, employers, and mandated partners in the WIA System.

Only individuals who are nominated by an authorized nominating entity and who meet federal, state, and local eligibility requirements to represent Business on the Los Angeles County Workforce Investment Board (WIB) may submit a completed Nominations packet.

**QUALIFICATIONS**

All individuals nominated as a Business Representative on the L.A. County WIB must meet all of the following requirements, as defined by the Workforce Investment Act of 1998 (HR 1385) and the Workforce Training Act (SB 293):

- I. **are owners of businesses, chief executives or operating officers of businesses, and other business executives or employers with optimum policy making or hiring authority**
- II. **represent businesses with employment opportunities that reflect the employment opportunities of the local area; and**
- III. **are appointed from among individuals nominated by local business organizations and business trade associations:**

Any WIB Business Representative Nomination application that fails to demonstrate the minimum requirements for Business Representative Membership on the WIB shall be denied consideration and returned to the nominating agency, with a copy provided to the nominee.

Any nomination application that does not contain a completed Acknowledgement of Eligibility form signed by the authorized representative of the nominating entity will not be considered until one is submitted. Please complete this form and sign below.

Name of Nominee: June Burcham

Agency/Company/Employer: Kaiser Permanente

Title: Assistant Administrator

Name of Nominating Entity: Antelope Valley Board of Trade, a non-profit business organization

Name and Title of Authorized Representative: Vicki Medina, Executive Director

**I hereby acknowledge that I am a representative of a nominating entity that is a local business organization and/or business trade association and confirm that the Nominee listed above meets the minimum eligibility requirements for Business Representative on the L.A. County Workforce Investment Board.**

  
Signature of Authorized Representative of Nominating Entity

5/07/12  
Date

**ACKNOWLEDGEMENT OF ELIGIBILITY  
BY BUSINESS REPRESENTATIVE NOMINEE**

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Name of Nominee: June Burcham

Agency/Company/Employer: Kaiser Permanente

Title: Assistant Administrator

Nominating Entity: Antelope Valley Board of Trade

Name and Title of Authorized Representative: Vicki Medina - Antelope Valley Board of Trade  
Executive Director

**I affirm that I meet the minimum eligibility requirements for Business Representative on the L.A. County Workforce Investment Board. I confirm that should my qualifications change at any time I will immediately inform the Executive Director and will cease to be eligible to remain on the WIB.**

June Burcham  
Signature of Nominee

5-8-12  
Date

## NOMINEE QUESTIONNAIRE

(PLEASE COMPLETE IN THE SPACE PROVIDED)

PLEASE DESCRIBE THE REASON FOR YOUR INTEREST IN SERVING ON THE L.A. COUNTY WORKFORCE INVESTMENT BOARD AND HOW YOU MEET THE REQUIREMENTS TO SERVE AS A REPRESENTATIVE OF THE CATEGORY TO WHICH YOU ARE NOMINATED.

My position as Assistant Administrator at Kaiser Permanente in the Antelope Valley carries the role of overseeing approximately 200 employees directly and the financial management for 900 employees at the facilities. We strive to hire and promote local employees. The medical field continues to grow in this economy and assisting residents to have the skills to qualify for the positions helps both employees and employers.

PLEASE DESCRIBE ANY WORKFORCE DEVELOPMENT POLICY OR PROGRAM EXPERIENCE THAT YOU HAVE.

HAVE YOU EVER SERVED ON A COUNTY OF LOS ANGELES BOARD OR COMMISSION?

YES

NO

IF YES, PLEASE LIST THE NAME(S) OF THE BOARD OR COMMISSION, THE DATES OF MEMBERSHIP, AND PROVIDE A BRIEF DESCRIPTION OF THE EXPERIENCE GAINED.

PLEASE PROVIDE ANY ADDITIONAL INFORMATION YOU WOULD LIKE THE L.A. COUNTY WORKFORCE INVESTMENT BOARD TO CONSIDER WHILE EVALUATING YOUR NOMINATION APPLICATION. PLEASE ALSO LIST ANY COMMITTEE OF THE WIB YOU MAY BE INTERESTED IN SERVING ON.

As the current Chairperson of the Greater Antelope Valley Economic Alliance (GAVEA) I believe it is important to match skills with employer needs. Our mission at GAVEA is to encourage local business growth. A large factor is the ability to show we also have the labor base needed. The key is to train local residents.

PLEASE ATTACH A CURRENT COPY OF YOUR RESUME