

**County of Los Angeles
Commissions and Boards
Minutes - Final - Draft
WIB Board Meeting**

Thursday, February 16, 2012

12:00 PM

First Floor Collaboration Room
County of Los Angeles
Community and Senior Services
3175 West Sixth Street, Los Angeles, CA

A. CALL TO ORDER

Dr. Dennis W. Neder called to order the February 16, 2012 meeting of the L.A. County Workforce Investment Board.

B. PLEDGE OF ALLEGIANCE

Richard Nichols led the pledge of allegiance.

C. ROLL CALL

Following the pledge of allegiance, Emily Pacheco, WIB Staff Member, administered the roll call and determined that a quorum had been met with 31 members in attendance.

Present: Dennis Neder, John Addleman, Josef Bobek, Larry Caldwell, Aida Cardenas, Corde Carillo, C. Joseph Chang, Wan Chun Chang, Lola Smallwood Cuevas, Shomari Davis, Richard Dell, Michael Dolphin, Jerry Gaines, Angela Gibson, Irshad Haque, Paul Kral, Fred Larkin, Joyce Loudon, Richard Nichols, Ryan Nowicki, Mike Patel, Meredith Perkins, Patricia Ramos, Frank Roberts, Ruben Trejo, Erick Verduzco-Vega, Salvador Velasquez, Daniel Villao, Ross Viselman, Rex Yu.

Excused: Christine Bosworth, Luther Evans, Tom Gutierrez, Ted Martinez, Laurel Shockley.

Absent: R. Vance Baugham, Peter Doctorow, Sheryl Monaghan, Boris Ricks, Paula Starr, Beverly Williams.

D. CHAIR'S REPORT

Helen Romero Shaw was announced as Chair of the WIB Mature Worker Council.

Mike Patel was announced as the new WIB Vice-Chair through June 30, 2012.

Josef Bobek was appointed Chair of the new Special Projects Ad-hoc Committee.

Dr. Dennis W. Neder, WIB Chair, introduced three At-large Representatives appointed by Supervisor Ridley-Thomas: Angela Gibson, Lola Smallwood Cuevas, and Erick Verduzco-Vega. They and two other new WIB members, Josef Bobek and Ryan Nowicki, attended the Orientation and WIA 101 training on February 10, 2012.

-Presentation for Ted Anderson, Past WIB Mature Worker Council Chair

Ted Anderson, former WIB Member and Chair of the Mature Worker Council, was presented with a five-signature Scroll from the Board of Supervisors recognizing his years of service on the occasion of his resignation.

-Acknowledgement of Richard Nichols, retirement, Past WIB Chair

It was announced that Richard Nichols would be retiring from the WIB on February 29, 2012. He was thanked for his years of dedication and public service.

E. EXECUTIVE DIRECTOR'S REPORT

Richard Verches, WIB Executive Director thanked both Ted Anderson and Richard Nichols for their service. He also welcomed the newest members of the WIB.

The inaugural edition of the L.A. County WIA E-Newsletter edited by Jeremy Harris was sent to the capital and local offices of 19 Members of Congress, 14 State Senators and 21 State Assemblymembers – each tailored to their districts. The next issue will highlight the success of the Veterans Pilot Project.

He announced that the National Council on Aging has given national recognition to the WIB's Mature Worker Toolbox.

Lastly, it was announced that a meeting took place with the contractors for the Florence-Firestone Initiative. Kosmont Companies was selected to implement this employment and business services initiative project in the area of the County with the highest unemployment rate.

F. CSS/WIA PROGRAM UPDATE

An updated was given on the NEG multi-sector grant. The grant has been successful statewide and especially in the County of Los Angeles.

The Re-Entry Ex-Offender Project continues to be delayed by the need to gain clearance for WorkSource Center staff to enter into the Sheriffs Department facilities. This is expected to be resolved in the very near future.

Michael Dolphin, EDD, a member of the City and County WIBs, provided an update on countywide efforts to ensure coordination on Veteran's employment services. Dr. Dennis W. Neder, WIB Chair, encouraged interested WIB Members to attend the joint City and County WIB Veterans Services Subcommittee. Doug Barr reported that 5,033 Veterans have been served through universal access through the Veteran Pilot Project; to date 219 Veterans, both enrolled and not enrolled in WIA, have been placed in employment.

G. ACTION ITEMS

1. MINUTES OF THE L.A. COUNTY WIB QUARTERLY BOARD MEETING OF NOVEMBER 17, 2011

Presenter: Dr. Dennis W. Neder, L.A. COUNTY WIB CHAIR

Summary: This item presents for review and approval, and any other action deemed necessary, the DRAFT minutes of the WIB Quarterly Board Meeting of November 17, 2011.

Attachments: [DRAFT WIB QUARTERLY BOARD MEETING MINUTES OF NOVEMBER 17, 2011](#)

It was moved by Josef Bobek, and seconded by Richard Nichols, to approve the DRAFT minutes of the November 17, 2012 meeting of the L.A. County Workforce Investment Board as presented. The motion carried by a unanimous vote.

2. RECOMMENDATION ON WORKFORCE INNOVATION GRANT APPLICATION SUBMISSION

Presenter: Josie Marquez, CSS Assistant Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation on the Workforce Innovation Grant application submission.

Attachments: [WORKFORCE INNOVATION FUND GRANT APPLICATION MEMO](#)

The WIB approved a motion to support the submission of a Workforce Innovation Grant application in partnership with the Los Angeles Community College District and other WIBs from throughout the state on transportation and logistics.

It was moved by Mike Patel, and seconded by Irshad Haque, to approve the recommendation to submit a Workforce Innovation Grant application in partnership with the L.A. Community College District and other WIBs. The motion carried with 30 members in favor and one abstention (Sal Velasquez).

3. PY 2011-12 SECOND QUARTER FINANCIAL STATUS REPORTS FOR WIA PROGRAMS AND NEG

Presenter: Josie Marquez, CSS Assistant Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation from the WIB Finance Committee to approve the PY 2011-12 Second Quarter Financial Status Reports for WIA Programs, including National Emergency Grant funds.

Attachments: [PY 2011-12 Q2 FINANCIAL STATUS REPORT COVER MEMO](#)
[PY 2011-12 SECOND QUARTER WIA FORMULA FINANCIAL STATUS REI](#)
[PY 2011-12 NEG-MULTI SECTOR FINANCIAL STATUS REPORT](#)
[PY 2011-12 NEG-OJT FINANCIAL STATUS REPORT](#)

It was moved by Joyce Loudon, seconded by Jerry Gaines, to approve the second quarter financial status report for WIA Programs and NEG. The motion carried with 30 members in favor and one recusal (Sal Velasquez).

4. REVIEW AND APPROVE FY 2011-12 SECOND QUARTER WIA PROGRAM PERFORMANCE REPORT

Presenter: Josie Marquez, CSS Assistant Director

Summary: This item presents for review and approval, and any other action deemed necessary, the FY 2011-12 second quarter WIA Program Performance Report.

Summary:

Attachments: [PY 2011-12 WIA 2ND QUARTER PERFORMANCE REPORT](#)
[WIA STATS ADULT AND DISLOCATED WORKER ACTION ITEMS 1.31.12](#)
[WIA STATS YOUTH ACTION ITEMS 1.31.12](#)

It was moved by Joyce Loudon, and seconded by Helen Romero Shaw, to approve the second quarter performance reports for WIA Programs. The motion carried by a unanimous vote.

5. REVIEW AND APPROVE POLICY RECOMMENDATION FOR THE EXTENSION OF THE L.A. COUNTY WIB WORKSOURCE CENTER CERTIFICATION/RECERTIFICATION PROCESS TIMELINE FOR IMPLEMENTATION.

Presenter: Josie Marquez, CSS Assistant Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation from the WIB Certification and Quality Committee to approve a policy recommendation to extend the implementation of the certification process from March 30, 2012 to December 31, 2012.

Attachments: [CERTIFICATION PROCESS IMPLEMENTATION EXTENSION MEMO](#)

The WIB approved a policy recommendation to extend the timeline for implementation of the CAPE certification process from March 30, 2012 to December 31, 2012.

It was moved by Jerry Gaines, and seconded by John Addleman, to approve a policy recommendation to extend the L.A. County WIB WorkSource Center certification/recertification process timeline for implementation. The motion carried by a unanimous vote.

6. RECOMMENDATION TO CO-SPONSOR YOUTH AT THE CROSSROADS: FOSTER YOUTH PATHWAYS TO ADULTHOOD

Presenter: Richard Verches, WIB Executive Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation from the WIB Finance Committee to co-sponsor Youth At The Crossroads: Foster Youth Pathways to Adulthood at an amount of \$10,000.

The WIB approved a motion to co-sponsor with the City of L.A. the Youth At The Crossroads: Foster Youth Pathways to Adulthood conference at an amount not to exceed \$15,000 of WIA Youth funds.

It was moved by Shomari Davis, and seconded by Josef Bobek, to co-sponsor Youth At The Crossroads: Foster Youth Pathways to Adulthood at an amount not to exceed \$15,000. The motion carried by a unanimous vote.

7. ALLOCATION OF \$1.5 MILLION FOR SUMMER YOUTH PROGRAM 2012

Presenter: Josie Marquez, CSS Assistant Director

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation from the WIB Finance Committee to allocate \$1.5 million of WIA Youth Program funds for a summer youth employment program in 2012, contingent on available unspent Youth funds and State approval of the request for a waiver.

Attachments: [WIA SUMMER YOUTH WAIVER MEMO](#)

The WIB approved a motion, contingent on the availability of funds and approval by the Department of Labor of a waiver for the use of these funds, to allocate up to \$1.5 million in WIA Youth Formula Funds to operate a Summer Employment Youth Program in 2012. CSS has applied for a waiver for the use of these funds.

It was moved by Meredith Perkins, and seconded by Joyce Loudon, to allocate up to \$1.5 million for a Summer Youth Program for 2012. The motion carried by a unanimous vote.

8. WIB MEMBERSHIP RENEWALS & CATEGORY DESIGNATIONS FOR AT LARGE MEMBERS

Presenter: Mike Patel, WIB Bylaws and Nominations Committee Chair

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation from the WIB Bylaws and Nominations and Executive Committees to forward to the Board of Supervisors the nominations listed below for renewed membership on the WIB and to designate two At-Large members as representatives of Business:

MEMBERSHIP RENEWALS

- Dr. Dennis W. Neder, Business Representative
- Aida Cardenas, Labor Representative
- Shomari Davis, Labor Representative
- Dr. Christine Bosworth, Education Representative
- Ruben Trejo, One-Stop Partner/Veterans Services
- Luther Evans, One-Stop Partner/Community Service Block Grant

ADDITIONAL CATEGORY OF REPRESENTATION DESIGNATIONS FOR AT-LARGE MEMBERS

- Paul Kral, Business Representative
- Helen Romero Shaw, Business Representative

Attachments: [DR. DENNIS NEDER- WIB MEMBERSHIP RENEWAL](#)
[AIDA CARDENAS-WIB MEMBERSHIP RENWAL](#)
[SHOMARI DAVIS-WIB MEMBERSHIP RENEWAL](#)
[DR. CHRISTINE BOSWORTH-WIB MEMBERSHIP RENWAL](#)
[RUBEN TREJO-WIB MEMBERSHIP RENEWAL](#)
[LUTHER EVANS - WIB MEMBERSHIP RENEWAL](#)
[PAUL KRAL- ADDITIONAL CATEGORY OF REPRESENTATION](#)
[HELEN ROMERO SHAW-ADDITIONAL CATEGORY OF REPRESENTATIO](#)

The Board approved the motion to forward a recommendation the Board of Supervisors to renew six members: Dr. Dennis Neder, Business (El Monte/South El Monte Chamber), Aida Cardenas (SEIU), Labor Shomari Davis, Labor (L.A. County Federation of Labor), Dr. Christine Bosworth, Education (DeVry, Los Angeles), Ruben Trejo, One-Stop Partner-Veterans Services (L.A. County Military and Veterans Affairs), Luther Evans, One-Stop Partner-CSBG (DPSS).

It was moved by Jerry Gaines, and seconded by John Addleman, to forward the recommendation to renew the WIB Memberships of Dr. Dennis Neder, Aida Cardenas, Shomari Davis, Dr. Christine Bosworth, Ruben Trejo, Luther Evans and to approve the designation of additional categories of representation for Paul Kral and Helen Romero Shaw. The motion carried by a unanimous vote.

9. POLICY RECOMMENDATION TO ENSURE BUSINESS MAJORITY REPRESENTATION ON THE WIB

Presenter: Richard Verches, L.A. County WIB Executive Director

Summary: This item presents for review and approval, and any other action deemed necessary, a policy recommendation from the WIB Bylaws and Nominations and Executive Committees to ensure compliance with business majority representation on the WIB by approving the following:

1. Defer action on a nomination or renewal if the nomination exceeds the minimum number in a mandated category and has an effect on remaining in compliance with the business majority or labor percentage requirement. Action would be deferred until there is an opening in the category.
2. Develop a short and long-term strategic plan for identification and recruitment of well-qualified Business Representatives who are executives or senior human resource managers with companies/industries in the top ten growth sectors in L.A. County.
3. Coordinate with BOS to ensure At Large Reps are eligible for Appointment to multiple categories, with Business as a priority, if they meet the requirements and are separately nominated by the authorized nominating entity.

Attachments: [STRATEGIES TO ACHIEVE AND MAINTAIN BUSINESS MAJORITY ON TH](#)

The Board approved the motion to defer action on a nomination or renewal if the nomination exceeds the minimum number in a mandated category and has an effect on remaining in compliance with the business majority or labor percentage requirement, develop a short and long-term strategic plan for identification and recruitment of well-qualified Business Representatives, and coordinate with Board of Supervisors to ensure At-Large Representatives are eligible for appointment to another category, with Business as a priority, if they meet the requirements and are separately nominated by the authorized nominating entity.

It was moved by John Addleman, and seconded by Jerry Gaines, to approve the policy recommendation to ensure business majority representation on the WIB as presented. The motion carried by a unanimous vote.

10. NOMINATION FOR ONE-STOP PARTNER REPRESENTATIVE- TITLE V

Presenter: Mike Patel, WIB Bylaws and Nominations Committee Chair

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation from the WIB Bylaws and Nominations and Executive Committees, to forward the nomination of Anna Avdalyan to the Board of Supervisors as a nominee for the One-Stop Partner Representative-Title V vacancy on the WIB.

Attachments: [ANNA AVDALYAN-WIB MEMBERSHIP NOMINATION LETTER](#)
[ANNA AVDALYAN- WIB MEMBERSHIP NOMINATION FORMS](#)

The Board approved a motion to forward a recommendation to the Board of Supervisors to appoint Anna Avdalyan, Title V Senior Community Employment Program administrator, to fill the vacant mandated seat of Title V Representative.

It was moved by Jerry Gaines, and seconded by Joyce Loudon, to forward the nomination of Anna Avdalyan to the Board of Supervisors for appointment as the Title V Representative on the WIB. The motion carried by a unanimous vote.

11. DESIGNATION OF TWO NON-VOTING WORKSOURCE CENTER REPRESENTATIVES

Presenter: Mike Patel, WIB Bylaws and Nominations Committee Chair

Summary: This item presents for review and approval, and any other action deemed necessary, a recommendation from the WIB Bylaws and Nominations and Executive Committees that the WIB designate Doug Barr and Kirk Kain as non-voting WorkSource Center Representatives on the WIB.

The Board approved the recommendation to appoint Doug Barr and Kirk Kain as non-voting Representatives of WorkSource Centers on the WIB through June 30, 2012.

It was moved by Jerry Gaines and seconded by Joyce Loudon, to designate Kirk Kain and Douglas Barr as non-voting One-Stop Partner WIA Representatives on the WIB through June 30, 2012. The motion carried by unanimous vote.

H. INFORMATION ITEMS

1. WIB MEMBER RESIGNATIONS

Presenter: Richard Verches, L.A. County WIB Executive Director

Summary: This item presents for information an update on recent WIB Member resignations.

- Kirk Kain, December 28, 2011, One-Stop Partner WIA Programs Representative
- Doug Barr, December 29, 2011, One-Stop Partner WIA Programs Representative
- Dr. Lance Williams, January 12, 2012, One-Stop Partner- CSBG Representative
- Ted Anderson, January 16, 2012, Mature Worker Council Member
- Fred Smith, January 28, 2012, Business Representative
- Dr. Sheryl Monaghan, March 2, 2012, Business Representative
- Richard Nichols, February 29, 2012, Business Representative

The WIB was informed of the recent resignations of Dr. Lance Williams, Ted Anderson, Fred Smith, Richard Nichols, Dr. Sheryl Monaghan, Kirk Kain, and Douglas Barr. WIB staff had not received membership renewal packets from Beverly Williams and Boris Ricks, and consistent with the recently approved bylaws, their term on the WIB will end effective their current term end date.

I. PUBLIC COMMENT

Jerry Gaines, WIB Intergovernmental Relations Committee Chair, reminded the WIB that the National Association of Workforce Boards conference in Washington, D.C. will be held from March 10-15. A WIB Intergovernmental Relations Committee meeting is schedule for February 23, 2012 to prepare for the conference and visits with Congress.

J. ADJOURNMENT

The WIB expressed their gratitude for Dhaniben Patel for her contributions made to the WIB through WIB Vice-Chair Mike Patel.

There being no further business the February 16, 2012 meeting of the L.A. County Workforce Investment Board was adjourned in memory of Mike Patel's mother, Dhaniben Patel.