



County of Los Angeles Commissions and Boards Meeting Agenda

L.A. County Workforce Development Board

Friday, September 24, 2021

10:00 AM

Virtual Microsoft Teams Meeting

If accommodations for persons with disabilities are needed, please contact the L.A. County Workforce Development Board (WDB) at wdb@wdacs.lacounty.gov or call (213) 738-2711 at least 72 hours before the meeting.

MEETING INFORMATION:

CALL-IN INFORMATION: +1 323-776-6996 Phone Conference ID: 863 363 701#

PLEASE USE THE LINK BELOW TO CONNECT TO THE VIRTUAL MEETING.

PUBLIC COMMENT:

FOR PUBLIC COMMENT ON AN AGENDA ITEM OR A NON-AGENDA ITEM, PLEASE USE THE LINK PROVIDED BELOW.

*Please note that if you wish to address the Board during the meeting, a total of **one (1) minute will be allowed**. Requests to be heard must be submitted to the WDACS Staff by completing a Public Comment Form via the link provided. (The Executive Director may, in the interest of facilitating the business of the Board, limit the amount of time which a person may use in addressing the Board).*

Attachments: [Public Comment Form](#)

[Click Here to Join the Meeting](#)

A CALL TO ORDER

B ROLL CALL

Conflict of Interest: Members shall abide by conflict of interest requirements outlined in WIOA Section 107(h) which states a member of a local board, or a member of a standing committee, may not vote on a matter under consideration by the local board (1) regarding the provision of services by such member represents; or (2) that would provide a direct financial benefit to such member of the immediate family of such member.

C CHAIR'S REMARKS

D UPDATES ON WORKFORCE SYSTEM ACTIVITIES

E ACTION ITEMS

1 CONSENT CALENDAR

**C1 DRAFT MINUTES OF THE L.A. COUNTY WDB QUARTERLY MEETING
HELD ON JULY 16, 2021**

Presenter: Holly Schroeder, Chair, L.A. County WDB

Summary: This item presents for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Quarterly Meeting held on July 16, 2021.

Attachments: [Draft Minutes of July 16 2021](#)

**C2 DRAFT MINUTES OF THE L.A. COUNTY WDB SPECIAL MEETING HELD
ON AUGUST 20, 2021**

Presenter: Holly Schroeder, Chair, L.A. County WDB

Summary: This item presents for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Special Meeting held on August 20, 2021.

Attachments: [DRAFT Minutes-Special WDB Meeting 08.20.2021](#)

**C3 FY 2020/21 L.A. COUNTY WORKFORCE PROGRAMS PAYMENT STATUS
REPORT THROUGH JUNE 30, 2021**

Presenter: Alfred Beyruti, Finance Manager, WDACS

Summary: This item presents for review and approval, and any other action deemed necessary, the FY 2020/21 L.A. County Workforce Programs Payment Status Report through June 30, 2021.

Attachments: [Memo - Q4 FY 20/21 Payment Status](#)

[Details -Q4 FY 20/21 Payment Status Report](#)

**2 FY 2020/21 L.A. COUNTY WORKFORCE SYSTEM Q4 PERFORMANCE
REPORT THROUGH JUNE 30, 2021**

Presenters: Irene Pelayo, Director of Workforce Operations Division, WDACS

Summary: This item presents for review and approval, and any other action deemed necessary, the FY 2020-21 L.A. County Workforce System Q4 Performance Report through June 30, 2021.

Attachments: [Details-Performance Report FY 2020-21 \(Q4\)](#)

[WDB Performance Memo 09-24-21 Final s](#)

[Attachment I - Rapid Response](#)

[Attachment II Rapid Response Detailed](#)

[WDB RR Memo 09-24-2021 Final s](#)

3 REVISED BUDGET FOR FY 2021-22 WORKFORCE DEVELOPMENT PROGRAMS

Presenter: Alfred Beyruti, Finance Manager, WDACS

Summary: This item presents for review and approval, and any other action deemed necessary, the revised budget for FY 2021-22 workforce development programs.

Attachments: [Revised Budget Memo](#)
[Revised FY 2021-22 Budget](#)

4 FUNDING WORKGROUP REPORT-OUT

Presenter: Darrel Saucedo, Vice Chair, WDB

Summary: This item presents for review and discussion, and any other action deemed necessary, the Funding Workgroup report-out and recommendations on spending WIOA carryover funds from FY 20/21.

Attachments: [Memo- Funding WG Recos for Pilot Programs](#)
[Fact Sheet - WIOA Carryover Funds_CalJOBS Recommendations w PPE](#)

5 AMENDMENTS TO THE WDB BYLAWS

Presenter: Maritza Dubie-Urbe, Senior Deputy Director, LA County WDB

Summary: This item presents for approval, and any other action deemed necessary, the amendments made to the WDB's Bylaws.

Attachments: [Updated Bylaws Memo- WDB Meeting 09.24.21](#)
[WDB BYLAWS Amended on September 24, 2021](#)

6 APPROVE DELEGATED AUTHORITY TO THE WDB CHAIR TO SIGN THE COMPLETION OF AJCC CERTIFICATION PROCESS

Presenter: Angela Gardner, President, Workforce Development Solutions, Inc.

Summary: This item presents for review, discussion and approval, and any other action deemed necessary, to approve delegated authority to the WDB Chair to sign the completion of AJCC Certification process before submitting to EDD by 11/1/2021.

F INFORMATION ITEMS

1 NEW ECONOMIC WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) UPDATE

Presenter: Epifanio Peinado, Supervisory Administrator, LA County

Summary: This item is an informational item to provide updates on the new Economic Workforce Development Department.

Attachments: [Presentation on New Economic & Workforce Development Dept to WDB \(9-24-21\)](#)

2

PRESENTATION ON ARP FUNDING

Presenter: Jose R. Perez, Assistant Director, Workforce Development Branch, WDACS

Summary: This item presents for information on the ARP funding plan.

Attachments: [ARP Update - WDB 9-24-21](#)

[Board of Supervisors-Approved ARP Spending Plan July 27 2021](#)

3

RECOGNITION OF OUTGOING WDB AND STANDING COMMITTEE MEMBERS

Presenter: Martha Molina-Aviles, Executive Director, WDB

Outgoing WDB Members:

Holly Schroeder, Russell Barnard, Keith Harkey, Jamarah Hayner, Karla Sayles, and Michelle Roth

Outgoing WDB's Career Pathways & Education Standing Committee Member:

Jeffrey Forrest

4

CONFIRMATION OF DARREL SAUCEDA, BUSINESS REPRESENTATIVE AS INTERIM CHAIR

Presenter: Martha Molina-Aviles, Executive Director, WDB

Summary: This item presents for informing this board of the confirmation of Darrel Saucedo, Business Representative as the Interim Chair until the next Officers Election in the Spring of 2022, pursuant to the WDB ByLaws, Article V-Officers, Section 8-Vacancy: *Any vacancy caused by death, resignation, removal, disqualification or other circumstance shall be filled by the WDB for the unexpired portion of the term. In the event of a vacancy of any office other than that of WDB Chair, such vacancy shall be filled temporarily by appointment by the WDB Chair until such time as the WDB shall fill the vacancy by election at a public meeting.*

5

LOS ANGELES COUNTY WORKFORCE DEVELOPMENT GUIDING PRINCIPLES - FINAL DOCUMENT

Presenter: Martha Molina-Aviles, Executive Director, WDB

Summary: This item presents for information only, the Final Document of the

Los Angeles County Workforce Development Guiding Principles.

Attachments: [Final Guiding Principles Memo- WDB Meeting 09.24](#)

[LA COUNTY WORKFORCE DEVELOPMENT GUIDING PRINCIPLES](#)

6 SAVE-THE-DATE: UPCOMING WDB QUARTERLY MEETINGS

Friday, December 10, 2021

Location: TBD

Time: 10:00 a.m. - 12:00 p.m.

Friday, March 18, 2022 (Tentative)

Location: TBD

Time: 10:00 a.m. - 12:00 p.m.

Friday, June 17, 2022 (Tentative)

Location: TBD

Time: 10:00 a.m. - 12:00 p.m.

G PUBLIC COMMENTS

H ADJOURNMENT