



County of Los Angeles Commissions and Boards Meeting Agenda

L.A. County Workforce Development Board

Friday, September 30, 2022

10:00 AM

Virtual Microsoft Teams Meeting

If accommodations for persons with disabilities are needed, please contact the L.A. County Workforce Development Board (WDB) at wdb@opportunity.lacounty.gov or call (213) 880-3870 at least 72 hours before the meeting.

MEETING INFORMATION:

CALL-IN INFORMATION: +1 323-776-6996 Phone Conference ID: 314 924 758#

PLEASE USE THE LINK BELOW TO CONNECT TO THE VIRTUAL MEETING.

PUBLIC COMMENT:

FOR PUBLIC COMMENT ON AN AGENDA ITEM OR A NON-AGENDA ITEM, PLEASE USE THE LINK PROVIDED BELOW.

*Please note that if you wish to address the Board during the meeting, a total of **one (1) minute will be allowed.** Requests to be heard must be submitted to the WDACS Staff by completing a Public Comment Form via the link provided. (The Executive Director may, in the interest of facilitating the business of the Board, limit the amount of time which a person may use in addressing the Board).*

Attachments: [Click here to join the meeting](#)

[Public Comment Form](#)

A CALL TO ORDER

Conflict of Interest: Members shall abide by "conflict of interest" requirements outlined in WIOA Section 107(h) which states a member of a local board, or a member of a standing committee, may not vote on a matter under consideration by the local board (1) regarding the provision of services by such member represents; or (2) that would provide a direct financial benefit to such member of the immediate family of such member.

B ROLL CALL

C CHAIR'S REMARKS

RECOGNITION OF INCOMING AND OUTGOING WDB MEMBERS

OUTGOING MEMBERS:

- Wan-Chun Chang, Representative of California Department of Rehabilitation (DOR), Nominated by the California Department of Rehabilitation
- Shalonda Baldwin, Representative of Government from the Los Angeles County Metropolitan Transportation Authority, Nominated by the Los Angeles County Workforce Development, Aging & Community Services (WDACS)
- Jessica Ku Kim, Representative of Los Angeles Economic Development Corporation, Nominated by the Los Angeles Economic Development Corporation

INCOMING MEMBERS:

- Alex-Handrah Aime, Business Representative, Nominated by Supervisor Holly Mitchell, 2nd Supervisorial District
- Kyle Miller, Government Representative, Nominated by Supervisor Janice Hahn, 4th Supervisorial District
- Dr. Enrique Medina, Business Representative, Nominated by Pomona Chamber of Commerce
- Miguel Hurtado, Adult Education Representative, Nominated by Los Angeles County Department of Economic Opportunity (DEO)
- Stephen Cheung, Representative of Los Angeles Economic Development Corporation, Nominated by the Los Angeles Economic Development Corporation

Attachments: [WDB Roster as of September 30, 2022](#)

D UPDATES ON WORKFORCE SYSTEM ACTIVITIES

E ACTION ITEMS

1 TABLED ITEMS

**a DRAFT MINUTES OF THE L.A. COUNTY WDB QUARTERLY MEETING
HELD ON MARCH 18, 2022**

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item presents for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Quarterly Meeting held on March 18, 2022. This item was tabled during WDB's Quarterly Meeting held on June 24, 2022.

Attachments: [DRAFT Minutes of 3.18.2022 WDB Q Meeting.pdf](#)

b APPROVAL OF THE AMENDED WDB BYLAWS

Presenter: Maritza Dubie-Urbe, Executive Director, L.A. County WDB

Summary: This item presents for review and approval, and any action deemed necessary, eight (8) amendments to the WDB Bylaws including one that was tabled from the Quarterly Board Meeting held on March 18, 2022. The amendments are either needed due to administrative changes, to facilitate administrative decisions, or to provide clarity.

Attachments: [MEMO BYLAWS REVISION-9.30.22.pdf](#)
[WDB BYLAWS Amended on September 30, 2022 Final\(1\).pdf](#)

2 CONSENT CALENDAR

All items are approved by one motion unless held.

**a DRAFT MINUTES OF THE L.A. COUNTY WDB QUARTERLY MEETING
HELD ON JUNE 24, 2022**

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item presents for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Quarterly Meeting held on June 24, 2022.

Attachments: [DRAFT Minutes of 6.24.2022.pdf](#)

b **FY 2021/22 L.A. COUNTY WORKFORCE SYSTEM Q4 PERFORMANCE
REPORT THROUGH JUNE 30, 2022**

Presenters: Irene Pelayo, Director of Workforce Operations Division, and Isidro Villanueva, Interim Director of Economic & Business Development Division, DEO.

Summary: This item presents for review and approval, and any other action deemed necessary, the FY 2021-22 L.A. County Workforce System Q4 Performance Report through June 30, 2022.

Attachments: [WDB Performance Memo as of September 30, 2022](#)
[WDB Dashboard FY 2021-22 Q4](#)
[WDB Rapid Response Memo \(9.30.22\)](#)
[Attachment I - Rapid Response Activity by Supervisorial District \(9.30.22\)](#)
[Attachment II - Rapid Response Activity Detailed Listing 9-30-22](#)

c **FY 2021/22 L.A. COUNTY WORKFORCE PROGRAMS Q4 PAYMENT
STATUS REPORT THROUGH JUNE 30, 2022**

Presenter: Alfred Beyruti, Finance Manager, DEO

Summary: This item presents for review and approval, and any other action deemed necessary, the FY 2021/22 L.A. County Workforce Programs Q4 Payment Status Report through June 30, 2022.

Attachments: [FY 21-22 Q4 Payment Status Report](#)
[Payment Status Memo FY 21-22 Q4](#)

3 **APPROVE APPOINTMENT OF MEMBER JORGE MARQUEZ AS
CHAIR FOR THE BUSINESS ENGAGEMENT STANDING
COMMITTEE AND APPOINTMENT OF COMMITTEE MEMBERS AND
OUTSIDE EXPERTS**

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item presents for review and approval, the appointment of Member Jorge Marquez as Chair for the Business Engagement Standing Committee and appointment of committee members and Outside Experts in accordance with CFR 20 § 679.340(b) and § 679.360.

F **INFORMATION ITEMS**

1 APPOINTMENT OF MEMBER MARY HEWITT AS THE WDB'S INTERIM SECRETARY/TREASURER

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item is an informational item to update on the selection of Member Mary Hewitt as the Interim Secretary/Treasurer for the Los Angeles County Workforce Development Board until the formal election of the Officers in Spring of 2024. According to the ByLaws Article V, Vacancy - Any vacancy caused by death, resignation, removal, disqualification or other circumstance shall be filled by the WDB for the unexpired portion of the term. In the event of a vacancy of any office other than that of WDB Chair, such vacancy shall be filled temporarily by appointment by the WDB Chair until such time as the WDB shall fill the vacancy by election at a public meeting.

2 APPOINTMENT OF MEMBER DELBERT A. WHETTER AS THE NEW CHAIR FOR THE DISABILITY ADVISORY WORKGROUP

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item presents for information only, the appointment of Member Delbert A. Whetter as the new Chair for the Disability Advisory Workgroup due to the recent retirement of the previous Chair, Wan-Chun Chang who resigned from the WDB on June 30, 2022.

3 UPDATES ON SOLICITATION PROCESS AND REQUEST FOR PROPOSAL FOR THE NEW LOS ANGELES COUNTY WORKFORCE DEVELOPMENT SYSTEM

Presenter: Kelly LoBianco, Director, DEO

Summary: This item is an informational item to update the public on the solicitation process and request for proposal for the new Los Angeles County workforce development system.

4 UPDATES ON WDB'S ROSTER, COMMITTEES & WORKGROUPS

Summary: This is an information item for updating the WDB's latest Roster, Committees and Workgroups.

Attachments: [WDB Roster as of September 30, 2022](#)

[Committees Chart as of September 30 2022](#)

**5 SAVE-THE-DATE: UPCOMING WDB QUARTERLY MEETINGS,
CONFERENCES & EVENTS**

WDB QUARTERLY MEETINGS

Friday, December 09, 2022 (Tentative)
Time: 10:00 a.m. - 12:00 p.m.
Location: Virtual

Friday, March 17, 2023 (Tentative)
Time: 10:00 a.m. - 12:00 p.m.
Location: Tentative

Friday, June 16, 2023 (Tentative)
Time: 10:00 a.m. - 12:00 p.m.
Location: Tentative

Friday, September 22, 2023 (Tentative)
Time: 10:00 a.m. - 12:00 p.m.
Location: Tentative

Friday, December 15, 2023 (Tentative)
Time: 10:00 a.m. - 12:00 p.m.
Location: Tentative

WIOA LOCAL AREA PLAN PUBLIC FORUMS

Tuesday, November 15, 2022 (Tentative)
Time: 2:00 p.m. - 4:00 p.m.
Location: Tentative

Wednesday, November 16, 2022 (Tentative)
Time: 10:00 a.m. - 12:00 p.m.
Location: Tentative

Wednesday, November 16, 2022 (Tentative)
Time: 6:00 p.m. - 8:00 p.m.
Location: Tentative

Tuesday, November 29, 2022 (Tentative)
Time: 10:00 a.m. - 12:00 p.m.
Location: Tentative

Tuesday, November 29, 2022 (Tentative)
Time: 2:00 p.m. - 4:00 p.m.

Location: Tentative

WIOA LOCAL AREA PLAN RETREAT

Date: January 2023 (Tentative)

Time: 10:00 a.m. - 12:00 p.m.

Location: Tentative

G PUBLIC COMMENTS

H ADJOURNMENT