



Los Angeles County Workforce Development Board (WDB)

QUARTERLY MEETING

DRAFT MINUTES

June 24, 2022

10:00 AM -12:00 PM

MS Teams Virtual Meeting

A. CALL TO ORDER

Darrel Saucedo, Chair, L.A. County Workforce Development Board (WDB), called the 06/24/2022 Quarterly Board Meeting of the L.A. County WDB to order at **10:05 AM**.

B. ROLL CALL

Conflict of Interest was read by Filing Officer, Greta Setian, WDB's Senior Deputy Director:

Members shall abide by conflict-of-interest requirements outlined in WIOA Section 107(h) which states a member of a local board, or a member of a standing committee, may not vote on a matter under consideration by the local board (1) regarding the provision of services by such member represents; or (2) that would provide a direct financial benefit to such member of the immediate family of such member.

A quorum was established with **14 Board Members** in attendance during roll call.

Present (14): Luis Arida, Jesse Cuevas, Jeremy Diaz, Mary Hewitt, Tami Hutchins-Nunez, Jessica Ku Kim, Jorge Marquez, Dr. Enrique Medina, Berenice Nuñez Constant, Corinne Sanchez, Darrel Saucedo, Jeffrey Thompson, Jeffery Wallace, and Delbert Whetter.

Absent (6): Dr. Armida Ornelas (Excused), Shalonda Baldwin (Excused), Gustavo Camacho (Excused), Wan-Chun Chang (Excused), Russell Barnard (Excused), and Anne McMonigle (Excused).

C. CHAIR REMARKS-

Darrel Saucedo, Chair, L.A. County WDB welcomed members of the board and members of the public to the June 24th meeting. Chair Saucedo recognized outgoing member Lola Smallwood for her commitment and dedication to increasing economic mobility and equality for workers. He also announced that this would be member Wan-Chun Chang's last meeting. Chair Saucedo, also welcomed newly appointed board member Dr. Armida Ornelas. Board Members also shared their positive experiences and knowledge they gained from their most recent conferences they attended (i.e., NAWB & CWA WorkCON 2022).

D. UPDATES ON WORKFORCE SYSTEM ACTIVITIES

None.

E. ACTION ITEMS

1. CONSENT CALENDAR

A. DRAFT MINUTES OF THE L.A. COUNTY WDB QUARTERLY MEETING HELD ON MARCH 18, 2022.

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item presents for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Quarterly Meeting held on March 18, 2022.

Discussions

- Member Wallace recommended to table the draft minutes of 3.18.2022 meeting due to the needed corrections on the document for missing the recommendations made by members around information that needed to be provided related to the committees and budget items.
- Member Corrine Sanchez agreed and recommended to prevent delays in approving the minutes, the members do their due diligence to review the draft minutes that are normally sent in advance of the meeting.

Recommended Actions:

- Table the draft minutes of the 3.18.22 to the next quarterly board meeting with the recommended changes.

B. FY 2021/22 L.A. COUNTY WORKFORCE SYSTEM Q3 PERFORMANCE REPORT THROUGH MARCH 31, 2022

Presenters: Irene Pelayo, Director of Workforce Operations Division, and Isidro Villanueva, Interim Director of Economic & Business Development Division, WDACS.

Summary: This item presents for review and approval, and any other action deemed necessary, the FY 2021-22 L.A. County Workforce System Q3 Performance Report through March 31, 2022.

C. FY 2021/22 L.A. COUNTY WORKFORCE PROGRAMS Q3 PAYMENT STATUS REPORT THROUGH JUNE 30, 2022

Presenter: Alfred Beyruti, Finance Manager, WDACS

Summary: This item presents for review and approval, and any other action deemed necessary, the FY 2021/22 L.A. County Workforce Programs Q3 Payment Status Report through March 31, 2022.

It was moved by Member Corinne Sanchez and seconded by Member Dr. Enrique Medina to Table the item (a), Draft Minutes of 3.18.22 WDB quarterly meeting, and approve items (b) and (c), the FY 2021/22 L.A. County Workforce System Q3 Performance Report through March 31, 2022, and the FY 2021/22 L.A. County Workforce System Q3 Payment Status Report through March 31, 2022.

The motion carried by majority.

In Favor (12): Luis Arida, Jesse Cuevas, Jeremy Diaz, Mary Hewitt, Tami Hutchins-Nunez, Jorge Marquez, Dr. Enrique Medina, Berenice Nuñez Constant, Corinne Sanchez, Darrel Saucedo, Jeffrey Thompson, and Delbert Whetter.

Abstain (0):

Recused (1): Jessica Ku Kim

Opposed (1): Jeffery Wallace

Absent (6): Dr. Armida Ornelas (Excused), Shalonda Baldwin (Excused), Gustavo Camacho (Excused), Wan-Chun Chang (Excused), Russell Barnard (Excused), and Anne McMonigle (Excused).

F. INFORMATION ITEMS**1. UPDATES ON SOLICITATION PROCESS AND TIMELINE FOR THE NEW LOS ANGELES COUNTY WORKFORCE DEVELOPMENT SYSTEM**

Presenter: Jose Perez, Assistant Director, WDACS

Summary: This item is an informational item to provide updates on solicitation process and timeline for the Los Angeles County workforce development system.

- Assistant Director, Jose Perez presented on the subject about the process they have engaged in and the commitment to really look at the modernization of the system, and why they are currently not ready with the Statement of Work (SOW) and discuss next steps moving forward.
- Member Jessica Ku Kim asked about where she can find stories from actual individuals from the community who shared their thoughts on what they think could help improve the system given where we are today and the impacts of COVID.
- Irene Pelayo, Workforce Branch, shared that she would share her notes from each of the five (5) public forums that were held that's provided on the website.
- Member Jeffery Wallace asked two questions below:
 - Where can he find more information on the scope and scale of WIOA contracts?
 - Are there other meeting opportunities outside of our WDB meetings where members can support in brainstorming and showing their expertise?
- WDB Executive Director, Maritza Dubie-Urbe responded that staff could provide a high-level summary that is supported through the Area Plan.
- Director Kelly LoBianco also mentioned that she will share the recommendations that came from the AJCC evaluations that were presented to the Economic Development Policy Committee.

2. UPDATE ON PROCUREMENT OF THE BUSINESS TECHNICAL ASSISTANCE

Presenters: Michael Yamashige, Contracts Services Branch, WDACS

Summary: This item presents for Informational Item only to update on the procurement for the Business Technical Assistance.

- Staff summarized the purpose of providing services for layoff aversions.
 - Strategy begins with identifying and outreaching to businesses that are in distress and may be risk of layoffs, distressing come from one or a combination of various factors such as financial, managerial operation.
 - Services include:
 - Confidential one on one assessment which enables the development of an individualized action plan.
 - Accessing new sources of capital such as loans and grants.
 - Referrals to any other county department agency.
 - The business Technical Assistance program is broken up into four service areas within our LA county local Workforce development area.
- Staff also presented afterwards and talked about the PTA program request for proposal being released on March 8th, 2022. The proposed contract term will commence on July 1st, 2022, and run through June 30, 2023, with a two one-year options to extend.
 - The RFP was advertised in eight newspapers, the LA Times, La Opinion, Long Beach Press Telegram, the Los Angeles Daily News, Antelope Valley Press, The Los Angeles Sentinel, San Gabriel Tribune, and the Torrance Daily Breeze.
 - LAEDC submitted their proposal for each region and passed the minimum requirements and passed the evaluation process.
 - On June 14, 2022, the funding allocation that was presented to the Board was approved.
 - Member Jeffery Wallace asked what are the specific outcomes for the BTA contracts?
 - Staff responded and said that they can provide that information to him after the meeting.

- Member Jessica Ku Kim confirmed that under the current contract we can outreach to businesses who are in need of layoff aversion services, and we help provide them with the resources that they need to a very complex system that exists in LA County.

3. UPDATE ON PROCUREMENT OF THE ELIGIBLE TRAINING PROVIDER LIST (ETPL)

Presenter: Michael Yamashige, Contracts Services Branch, WDACS

Summary: This item presents for information only to update on the procurement of the Eligible Training Provider List (ETPL) for the Los Angeles County's WIOA Workforce System.

- Irene Pelayo provided a brief background summary about how all states under WIOA are required to maintain a list of training providers that are funded through WIOA and what the purpose and functions of the ETPL entails.
- Member Kim also touched on the issues Community Colleges face with the process of getting ETPL approved. She also posed the question of students being able to have access to all available course choices.
- Irene Pelayo responded and mentioned that it is now a master state list in comparison to how it used to be separated locally. The application is now electronic and can be completed online and much better than how it was in the past.
- Member Jeffrey Wallace added that it would be helpful for these informational agenda items to see it in writing to help him see what the process looks like. He also highlighted Member Jessica Ku Kim's point around making sure that we are leveraging some of our talent development assets more efficiently beyond our AJCCs, CSUs, and Community Colleges. He would like to join the County and member Jessica Ku Kim on this effort and making sure the state acknowledges that we are missing out on the talent that is out there in the communities.
- Member Marquez agreed with members Kim and Wallace on pushing back to the state on what our needs are. He also would like to see what the process looks like for getting ETPL approved. He additionally added that most organizations he has talked to mentioned that they prefer to find other sources of funding before considering applying for WIOA funds. The issue is that there are many organizations who think WIOA is not a source of funding for them which needs to be addressed.
- Executive Director LoBianco responded to member Marquez and mentioned that these are the things they want to address moving forward and will make sure that these are action items that will be addressed in the future.
- Michael from the Contracts Services Branch mentioned that they released an invitation for bids on May 9, 2022:
 - 1 year starting on July 1 option to extend 2 additional years.
 - Total funding for the 1st year: \$90,000
 - Bids were due on June 9, 2022
 - South Bay WIB passed and was awarded.
 - Bids were sent to over 6,000 organizations and announced in newsletters.
 - Staff confirmed that these listed above are part of a large broad network that includes county registered vendors and certification list of community organizations.
- Member Wallace asked what other strategies we are using to capture more people applying for these RFPs. Staff responded that they are currently addressing these issues in the new RFP.
- Executive Director LoBianco summarized the efforts that will address developing a comprehensive marketing strategy that will expand outreach efforts.

4. UPDATE ON THE NEW LOS ANGELES COUNTY ECONOMIC OPPORTUNITY DEPARTMENT

Presenter: Kelly LoBianco, Executive Director, WDACS

Summary: This item is an informational item to provide updates on the new Economic Workforce Development Department previously known as Workforce Development, Aging and Community Services (WDACS):

- The launch for the LA County Department of Economic Opportunity is officially on July 1, 2022.
- We are still in the process of recrafting and updating our mission, vision, logos, signatures, and our websites.
- There is a plan to do a full announcement and press push on July 21st.
- She also announced that more county positions will be opening in the next coming months.

5. UPDATES ON THE 2022 WIOA REAUTHORIZATION

Presenter: Kelly LoBianco, Executive Director, WDACS

Summary: This item is an informational item to provide updates on the 2022 WIOA Reauthorization.

- Director LoBianco presented a PowerPoint presentation they shared with the Economic Development Policy Committee on the 2022 WIOA Reauthorization.
- WIOA Annual Federal Funding Received: \$45 million
- Funding Invested into LA County AJCC Network: 21 AJCCs
- Of the \$45 million, 93.5% of that funding goes towards Employment Services
- Of the \$45 million, 5.1% goes towards Program Administration
- Of the \$45 million, 1.4% goes towards Business Services
- H.R. 7309 WIOA Reauthorization Bill passed the House on May 17, 2022, to reauthorize the Workforce Innovation and Opportunity Act of 2022.
- H.R. 7309 currently sits in the Senate; it must be passed by end of 2022 or future reauthorization bills must be introduced, restarting the process.
- WIOA 2014 expired in 2020 and is currently being funded temporarily through the appropriations committee until H.R. 7309 passes in the Senate and becomes a law.
- Director LoBianco also summarized key proposed changes related to job quality, sector & industry partnerships, youth services, performance & accountability, and board & system modernization. Future advocacy for additional opportunities that can come from this funding was also touched upon.
- Board Member Dr. Enrique Medina asked how many positions will be available through LA County and staff replied that there are 25 open positions through the American Rescue Plan Act (ARPA).
- Board Member Jeffrey Thompson also asked why staff thinks the bill won't pass and when it could possibly pass in the near future, and staff replied that this is the information received from the CEO of Legislative Affairs based on the information they have collected in Washington D.C. There are other priority legislations that they have also put in front of this particular bill.
- Assistant Director Jose Perez also added that we would need 67 votes to move into the Senate, but it is looking like that is not the case at this time.

6. UPDATE ON THE WDB INNOVATION FUND

Presenter: Greta Setian, Senior Deputy Director, LA County WDB

Summary: This item is an informational item to provide updates on the WDB Innovation Fund

- Greta Setian presented on the latest update with the Innovation Fund and a quick summary of all the approved projects, and the awarded amounts for this fiscal year.
- We have awarded over \$646 thousand dollars of the \$1,000,000 which is over 64% of our funds we awarded to the projects that will train and place 246 individuals from our most vulnerable populations with multiple barriers to employment and place them with an employer.
- We also have trained a total of 238 and from those 128 were hired by an employer partner in the fields of information technology, advanced manufacturing, healthcare, and construction.

7. SAVE-THE-DATE: UPCOMING WDB QUARTERLY MEETINGS, CONFERENCES & EVENTS

Please see the agenda

G. PUBLIC COMMENTS

Mark Robertson, Chair of the Small Business Commission commended all presenters for sharing their information for this meeting and hopes he can explore both his commission and our WDB ways to work together down the road.

H. ADJOURNMENT

The June 24, 2022, WDB Quarterly Board Meeting was adjourned at **12:01pm**.