



Los Angeles County Workforce Development Board (WDB)

QUARTERLY MEETING

DRAFT MINUTES

December 6, 2019

10:00 AM -12:00 PM

Los Angeles County

Workforce Development, Aging & Community Services (WDACS)

1st Floor Collaboration Room

3175 West 6th Street, Los Angeles, CA 90020

A. CALL TO ORDER

Russell Bernard, acting on behalf of Holly Schroeder, *Chair*, L.A. County Workforce Development Board (WDB), called the 12/6/2019 Quarterly Board Meeting of the L.A. County WDB to order at **10:10 a.m.**

B. ROLL CALL

A quorum was established with 14 Members of the L.A. County WDB in attendance during roll call.

Present (16): Shalonda Baldwin, Russell Barnard, Wan-Chun Chang (arrived at 10:15 am), Berenice Nuñez Constant, Jeremy Diaz, Jose Gardea (arrived at 10:20 am), Keith Harkey, Jamarah Hayner, Mary Hewitt, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez (arrived at 10:10 am), Darrel Saucedo and Karla Sayles.

Absent (7): Gustavo Camacho, Lola Smallwood-Cuevas, Jessica Ku Kim, Dr. Patricia Ramos, Michelle Roth, Holly Schroeder, and Erick Verduzco-Vega

Conflict of Interest clause outlined in Section 107(h) of the Workforce Innovation and Opportunity Act (WIOA) was read by Russell Barnard, Treasurer and Secretary, L.A County WDB.

C. CHAIR REMARKS

Russell Barnard, Treasurer and Secretary, L.A. County WDB welcomed everyone and thanked the outgoing commissioners for their service to the L.A. County Workforce Development Board and presented recognition certificates to the Commissioners: Cynthia Parulan-Colfer, Aida Cardenas, Shomari Davis, David Flaks, Joanne Peterson, Erika Sockaci, Jaime Valdivia, and Dr. Michelle Yanez.

D. CONSENT AGENDA

All items are approved by one motion unless held.

It was moved by Commissioner Corinne Sanchez and seconded by Commissioner Karla Sayles, to approve the Consent Agenda, which includes the Draft Minutes of the September 27, 2019 WDB Quarterly Meeting and the FY 2019-20 Workforce Payment Status Report (through September 30, 2019).

The motion carried unanimously.

In Favor (16): Shalonda Baldwin, Russell Barnard, Wan-Chun Chang, Berenice Nuñez Constant, Jeremy Diaz, Jose Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo and Karla Sayles.

Opposed (0)

Abstained (0)

Not Present During Vote (7): Gustavo Camacho, Lola Smallwood-Cuevas, Jessica Ku Kim, Dr. Patricia Ramos, Michelle Roth, Holly Schroeder, and Erick Verduzco-Vega.

E. ACTION ITEMS**1. NOMINATION AND ELECTION OF DARREL SAUCEDA (BUSINESS REPRESENTATIVE) AS VICE CHAIR OF THE WDB**

Representing on behalf of Chair Holly Schroeder, Commissioner Russell Barnard presented this item for review and approval, and any action deemed necessary, the nomination and election of Darrel Saucedo (Business Representative) as Vice Chair of the WDB.

It was moved by Commissioner Keith Harkey and seconded by Commissioner Corinne Sanchez, to approve the Nomination and Election of Darrel Saucedo (Business Representative) as Vice Chair of the WDB.

The motion carried unanimously.

In Favor (16): Shalonda Baldwin, Russell Barnard, Wan-Chun Chang, Berenice Nuñez Constant, Jeremy Diaz, Jose Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo and Karla Sayles.

Opposed (0)

Abstained (0)

Not Present During Vote (7): Gustavo Camacho, Lola Smallwood-Cuevas, Jessica Ku Kim, Dr. Patricia Ramos, Michelle Roth, Holly Schroeder, and Erick Verduzco-Vega.

2. WORKFORCE DEVELOPMENT BOARD MEMBERS' CONFERENCE ATTENDANCE

Representing on behalf of Chair Holly Schroeder, Commissioner Russell Barnard presented this item for review and approval, and any action deemed necessary, a motion to approve six (6) WDB Board Members as L.A. County representatives to attend L.A. County state and national workforce development conferences, including travel and accommodations as appropriate and consistent with L.A. County policies.

It was moved by Commissioner Jamarah Hayner and seconded by Commissioner Adriana Kuhnle, to approve Workforce Development Board Members' Conference Attendance.

The motion carried unanimously.

In Favor (16): Shalonda Baldwin, Russell Barnard, Wan-Chun Chang, Berenice Nuñez Constant, Jeremy Diaz, Jose Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo and Karla Sayles.

Opposed (0)

Abstained (0)

Not Present During Vote (7): Gustavo Camacho, Lola Smallwood-Cuevas, Jessica Ku Kim, Dr. Patricia Ramos, Michelle Roth, Holly Schroeder, and Erick Verduzco-Vega.

3. CREATE A WORKGROUP FOR THE SPENDING OF THE FY 2019-20 INNOVATION FUND

Martha Molina-Aviles, Interim Executive Director, WDB, presented this item for discussion and approval, and any action deemed necessary, to create a workgroup for the spending plan of the FY 2019-20 Innovation Fund for Los Angeles County America's Job Center of California (AJCC) System. The workgroup will meet in January 2020 and sunset in January 2021.

- The Innovation Fund Workgroup will specifically develop criteria for the next round of Innovation Funds.

Discussions and Follow-Up

- The Commissioners discussed creating a workgroup for the spending of the Innovation Fund for Round II, to report back to the WDB at the next WDB Quarterly Meeting in March 2020.

It was moved by Commissioner Corinne Sanchez and seconded by Commissioner Russell Barnard, to approve the Creation of a Workgroup for the Spending of the FY 2019-20 Innovation Fund.

The motion carried unanimously.

In Favor (16): Shalonda Baldwin, Russell Barnard, Wan-Chun Chang, Berenice Nuñez Constant, Jeremy Diaz, Jose Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo and Karla Sayles.

Opposed (0)

Abstained (0)

Not Present During Vote (7): Gustavo Camacho, Lola Smallwood-Cuevas, Jessica Ku Kim, Dr. Patricia Ramos, Michelle Roth, Holly Schroeder, and Erick Verduzco-Vega.

4. FY 2019-20 L.A. COUNTY WORKFORCE SYSTEM PERFORMANCE REPORT (THROUGH SEPTEMBER 30, 2019)

Irene Pelayo, Program Manager, Workforce Development Divisions, WDACS, and Caroline Torosis, Program Manager, Economic and Business Development Division, WDACS presented this item for review and approval, and any action deemed necessary, the FY 2019-20 L.A. County Workforce System Performance Report through September 30, 2019.

- An overview of the LA County Workforce System Performance Quarterly Dashboard (Power Bi) was presented to the Commissioners.
- The Dashboard reflects annual statewide accountability measures, priority populations served, including other demographics, employed participants and their sector types, placement demographics, and training cost vs. employment wage.
- First Quarter FY19-20 reflects that there are over 1500 employed participants at above County-minimum wage of \$14.50. Healthcare is the top growing industry in the AJCC region areas, with LAC-USC as one of the top employers.

Discussions and Follow-Up

- Commissioners made a few requests for more details on the stats for training and WIOA Youth and historical data with time comparison.
- There was discussion about healthcare being the top growing industry in almost all AJCC regional areas.

It was moved by Commissioner Russell Barnard and seconded by Commissioner Berenice Nuñez Constant, to approve the FY 2019-20 L.A. County Workforce System Performance Report (through September 30, 2019).

The motion carried unanimously.

In Favor (16): Shalonda Baldwin, Russell Barnard, Wan-Chun Chang, Berenice Nuñez Constant, Jeremy Diaz, Jose Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo and Karla Sayles.

Opposed (0)

Abstained (0)

Not Present During Vote (7): Gustavo Camacho, Lola Smallwood-Cuevas, Jessica Ku Kim, Dr. Patricia Ramos, Michelle Roth, Holly Schroeder, and Erick Verduzco-Vega.

5. APPROVAL OF PRISON TO EMPLOYMENT PROGRAM FUNDING

Irene Pelayo, Program Manager, Workforce Development Division, WDACS presented this item for review and approval, and any action deemed necessary, a presentation regarding the objective to launch the Prison to Employment (P2E) Grant. The grant amount awarded to the County is \$300,000 and the estimated grant term is June 1, 2019 through December 31, 2020.

- The Prison to Employment (P2E) Grant will be used as transitional subsidized employment opportunity with support wrap around services.
- The AJCC will be the hub for the P2E Grant where program and correction are highly involved.

Discussions and Follow Up

- The Commissioners requested there be an update on the contract for the P2E Grant which has not been received.

It was moved by Commissioner Corinne Sanchez and seconded by Commissioner Karla Sayles, to approve Prison to Employment Program Funding with the grant of \$300,000 and an estimated grant term of June 1, 2019 through December 31, 2020.

The motion carried unanimously.

In Favor (16): Shalonda Baldwin, Russell Barnard, Wan-Chun Chang, Berenice Nuñez Constant, Jeremy Diaz, Jose Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo and Karla Sayles.

Opposed (0)

Abstained (0)

Not Present During Vote (7): Gustavo Camacho, Lola Smallwood-Cuevas, Jessica Ku Kim, Dr. Patricia Ramos, Michelle Roth, Holly Schroeder, and Erick Verduzco-Vega.

F. INFORMATION ITEMS

1. UPDATE ON REGIONAL BUSINESS ENGAGEMENT DATA FY 2019-20

Caroline Torosis, Program Manager, Economic Development and Business Division, WDACS presents for information and discussion, an update on business engagement data for FY 2019-20.

2. SELACO MODIFICATION APPLICATION TO THE CALIFORNIA WORKFORCE DEVELOPMENT BOARD

Martha Molina-Aviles, Interim Executive Director, WDB, presents for discussion and information, an area modification submitted to the California Workforce Development Board from the SELACO Workforce Development Area.

3. UPCOMING WDB MEETINGS AND CONFERENCES/EVENTS

A list of all of the upcoming meetings and conferences/events was provided on page 4 of the meeting agenda.

G. PUBLIC COMMENTS

No public comments were received during this meeting.

H. ADJOURNMENT

The December 6, 2019 Quarterly Board Meeting of the L.A. County WDB was adjourned at **12:15 p.m.**