



**Los Angeles County Workforce Development Board (WDB)**

**SPECIAL MEETING  
MINUTES**

**Monday, August 21, 2017**

**10:30 AM**

**1<sup>st</sup> Floor Collaboration Room**

**Workforce Development, Aging & Community Services (WDACS)**

**Los Angeles County**

**3175 West 6<sup>th</sup> Street**

**Los Angeles, CA 90020**

**A CALL TO ORDER**

Commissioner Patricia Ramos, Treasurer/Secretary, L.A. County WDB, called the meeting to order at 10:40 am.

Commissioner Holly Schroeder, *Vice Chair*, who was participating by teleconference call asked Commissioner Ramos, *Treasurer/Secretary* to preside the L.A. County WDB Special Meeting on August 21, 2017.

**B ROLL CALL**

A quorum was established with 14 of 19 Members of the L.A. County WDB in attendance.

**Present (14):** Russell Barnard (phone), Aida Barragan (phone), Wan-Chun Chang (phone), Shomari Davis, Jose Gardea, Adriana Kuhnle (phone), Joanne Peterson (phone), Dr. Patricia Ramos, Corinne Sanchez (phone), Holly Schroeder (phone), Laurie Traktman (phone), Jaime Valdivia, and Dr. Michelle Yanez.

**Absent (5):** Carlos Adame (Excused), Lola Smallwood Cuevas (Excused), David Flaks (Excused), Cynthia Parulan-Colfer (Excused), and Erick Verduzco-Vega (Excused).

Commissioner Ramos, read the Conflict of Interest requirements for Commissioners of the WDB outlined in Section 107(h) of the Workforce Innovation and Opportunity Act (WIOA).

**C CHAIR REMARKS**

Commissioner Ramos then welcomed everyone to the Special Meeting to discuss the agenda item the Los Angeles County's MOU Phase II.

**D ACTION ITEMS**

- 1. LOS ANGELES COUNTY WIOA MOU PHASE II**

Martha Molina-Aviles, *Program Manager*, WDACS, welcomed WDB members and

- Provided an overview of the purpose and background of the mandated WIOA MOU Phase II for FY 2017-20 and recommended WDB to approve the MOU Phase II upon completion and submit to the Board of Supervisors for final approval.
- Completion of the Phase II MOU is a requirement of WIOA and State Directives and is a continuation of the Phase I MOU.
- The Phase II MOU elaborates on this framework by instituting mechanisms for the shared funding of One-Stop infrastructure and other system costs.
- The signed draft MOU shall be submitted to EDD on or before September 1, 2017. However, an extension has been granted by the State to submit the Chief Local Elected Official (CLEO) signature, along with pending partner signatures, after the deadline of September 1, 2017.

**Discussions:**

Commissioners needed clarification on the MOU Phase II cost sharing strategies and WDACS Staff provided responses to their questions as

**It was moved by Commissioner Dr. Patricia Ramos and seconded by Commissioner Shomari Davis, to approve the Draft L.A. County WIOA MOU Phase II.**

***The motion carried by majority votes of members present.***

**In Favor (12):** Russell Barnard, Aida Barragan, Wan-Chun Chang, Shomari Davis, Jose Gardea, Joanne Peterson, Dr. Patricia Ramos, Corinne Sanchez, Holly Schroeder, Laurie Traktman, Jaime Valdivia, and Dr. Michelle Yanez

**Opposed (0)**

**Abstain (2):** Keith Harkey, Adriana Kuhnle

**Not Present During Vote (5):** Carlos Adame, Lola Smallwood Cuevas, David Flaks, Cynthia Parulan-Colfer, Erick Verduzco-Vega

**G PUBLIC COMMENTS**

There were no public comments.

**H ADJOURNMENT**

The meeting was adjourned at 11:20 a.m.