



LOS ANGELES COUNTY COMMISSION FOR OLDER ADULTS

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<http://wdacs.lacounty.gov/>

APPROVED February 5, 2018

Board of Supervisors
Hilda L. Solis, 1st District
Mark Ridley-Thomas, 2nd District
Sheila Kuehl, 3rd District
Janice Hahn, 4th District
Kathryn Barger, 5th District



Executive Board
Diana Love, President
Paul Jhin, 1st Vice President
Charles Mitchell, 2nd Vice President
Arlene Okamoto, Secretary
Helen Romero Shaw, Fiscal Officer

Executive Liaison
Anna Avdalyan, Program Manager

Executive Director
Guillermo Medina

MINUTES OF GENERAL MEETING

Monday, January 2, 2018

10:00 a.m. to 12:00 p.m.

3175 W. Sixth Street, Los Angeles, CA 90020

COMMISSIONERS IN ATTENDANCE

District 1	District 2	District 3	District 4	District 5
Ruth Gonzales	Alice Craft	Robert Boller	Jerry Gaines	Diana Love
Robert Jimenez	Michael Neely	Oleeta Igar	Irene Mendoza	Peter McGrath
Helen Romero Shaw		Kyo (Paul) Jhin	Patricia Stanyo	Gayle McKinney
Elvia Torres		Barbara Meltzer	Tanya Witt	Arlene Okamoto
Sylvia Youngblood		Peter Mezza	Candace Yee	Linda Yamauchi
		Anna Swett		

COMMISSIONERS EXCUSED ABSENCE

District 1	District 2	District 3	District 4	District 5
Charles Treviño	Estella Beaver-Thomas	Sheila Moore	Raymond Hall	Margaret Belton
	Marva Cooper Bell		Cathy McClure	Dancingwater Taylor
	Charles Mitchell		Carmen Reyes	
	Elizabeth Payne		Julia Rosenberg	
	Arvis Spriggs		Mary Alice Sedillo	
	Lavada Theus		Maria Wiest	
	Richard Wolfe			

Workforce Development, Aging and Community Services (WDACS) Staff in Attendance:
Michael Gavigan, Human Services Administrator I; Miguel Robleto, Human Services Administrator I; Vera Castillo, Chief Community Services Analyst; Ross Lenihan, Management Fellow; Amy Koo, Secretary II; Jorge Franco, Senior Clerk; Sonik Ajonian, Intermediate Typist Clerk.

1. Call to Order

President Diana Love called the Los Angeles County Commission for Older Adults (LACCOA) Meeting to order at 10:00 a.m.

2. Pledge of Allegiance

Commissioner Michael Neely led the Pledge of Allegiance.

3. Approval of Agenda

Motion: Commissioner Kyo (Paul) Jhin moved to approve the agenda as presented. Commissioner Helen Romero Shaw seconded the motion. The motion passed.

4. Approval of Minutes

Motion: Commissioner Gayle McKinney moved to approve the November 6, 2017 minutes. Commissioner Peter Mezza seconded the motion. The motion passed.

5. President's Report

President Diana Love stated the following in her remarks:

- Commissioners Arvis Spriggs and Dancingwater Taylor suffered heart attacks.
- Congratulated Guillermo Medina for graduating from Management Training.
- The identification name plates for Commissioners are revised with a larger font, last name first, and the Supervisorial District number.
- Attended the California Association of Area Agencies on Aging (C4A) Conference on November 15, 2017.
- Also attended the last Bring Our Loved Ones Home (BOLOH) Task Force Meeting on November 15, 2017 with Commissioner Linda Yamauchi. Supervisor Janice Hahn was present at the meeting also. Additional recommendations and changes were made to the BOLOH Report. The report is ready for the Board to review. A copy of the report will be distributed to everyone at this meeting to review.
- Cynthia Banks gave a presentation at the C4A Conference of the available programs in Los Angeles County.
- Several speakers at the C4A Conference discussed the Legislation and the 25 million dollar budget cuts that are taking place.
- Attended the Triple A Council of California Meeting in Sacramento, California. Out of 33 agencies, 25 agencies attended. You can watch the live stream hearings at the website Calchannel.com.
- Reminded Commissioners that the Area Plan is updated every four years and the updates are from the Public Hearings.
- Attended one of the Public Hearings at Palmdale Legacy Commons. Only five older adults attended.
- Reminded Commissioners that the Annual Report is an overview of the 2016-2017 LACCOA meetings and events. Board approval is required when a LACCOA committee requests an expenditure of \$500 or more.
- Commissioner Elvia Torres had the honor to attend the Transportation Gala to represent Supervisor Hilda Solis.

6. Finance Report

- Commissioner Helen Romero-Shaw shared the Finance Report with Commissioners and gave a review of expenditures for November 2017. Expenditures were: \$225.75 for refreshments from Ingalinas, \$687.06 for mileage claims, and \$1,770.00 for Commissioners to attend the C4A conference in November 2017.
- Commissioner Helen Romero-Shaw requested to have a motion to approve two or three Commissioners to attend the 2018 American Society on Aging (ASA) Conference in San Francisco, California from March 26, 2018 through March 29, 2018. Commissioners will be determined at the January 2018 LACCOA Executive Board Meeting.

Motion: Commissioner Patricia Stanyo moved to approve the cost of Commissioners to attend the 2018 ASA Conference in Sacramento, California. Commissioner Gayle McKinney seconded the motion. The motion passed.

Motion: Commissioner Jerry Gaines moved to approve the Finance Report as presented. Commissioner Linda Yamauchi seconded the motion. The motion passed.

7. **WDACS Department Report**

Guillermo Medina elaborated on the following points in the WDACS Report:

- Thanked Commissioners Tanya Witt and Elvia Torres for visiting senior centers and completing a report.
- The Older Adult Summit (OAS) is scheduled for Thursday, April 5, 2018. If anyone has any suggestions or know any exhibitors please inform him. The goal is to have 100 to 110 tables with 1,000 attendees. The sponsors and exhibitors packets for the OAS are emailed and mailed to companies, corporations, and organizations.
- Discussed the 2018 Older Americans Recognition Day (OARD) event which will take place on May 17, 2018 and the theme is “Engage at Every Age.”
- Stated that the Annual Report is completed and printed. The report will be distributed at the next LACCOA General Meeting.
- Distributed Business Cards to Commissioners.
- Distributed the updated Los Angeles County Travel Policy. Each Commissioner has a limit of two trips per calendar year.
- Reminded Commissioners of bios and pictures that are needed for the LACCOA website.

Vera Castillo elaborated on the following points in the WDACS Report:

- Local:
 - Older Adult Summit (OAS) Conference will take place on April 5, 2018.
 - Summit on Aging Conference will take place on June 1, 2018.
- State:
 - Discussed Budget and Legislative Proposals.
 - Governor’s proposed Budget for FY 2018-2019.
 - Discussed Legislative proposals for granting money to Adult Protective Services (APS) Home Program.
- Federal:
 - Issues before Congress – Tax Reform, Budget Resolution.
 - There will be minimum wage increase in California and in 18 additional States. The increase will take effect in January 2018.

8. **Committees Update**

Committee	Update
Area Plan	Commissioner Elvia Torres reported the following: <ul style="list-style-type: none"> • Review the written timeline of the Area Plan process to present to the committee and the Commission. • Review the AAA 2016-2020 Area Plan to develop a Committee Action Plan, Mission Statement, and goals. • Michael Gavigan will email the Area Plan draft, which includes feedback from the Community Stakeholder Meetings to the Area Plan Committee members. • Committee members are to read the Area Plan and bring their feedback to the next committee meeting.

Communications	<p>Commissioner Barbara Meltzer reported the following:</p> <ul style="list-style-type: none"> • Committee goals. • Updating the Speakers Bureau material. • The E-Link newsletter template will have the name “Workforce Development, Aging and Community Services.” • Celebrate or nominate the Commissioners who are active in attending different programs, events, meetings, and conferences.
Health, Nutrition, and Long-Term Care	<p>Commissioner Robert Boller reported the following:</p> <ul style="list-style-type: none"> • The committee will discuss and develop mission goals and strategies of Health, Nutrition, and Long-Term Care at the next meeting.
Housing and Transportation	<p>Commissioner Peter Mezza reported the following:</p> <ul style="list-style-type: none"> • LACCOA requested to have the Homeless Initiative Quarterly Report modified to include specific data of older adults. The first report reflecting the older adult data will be the February 2018 Quarterly Report.
Legislative and Advocacy	<p>Commissioner Jerry Gaines reported the following:</p> <ul style="list-style-type: none"> • The goals and the objectives of the committee are submitted to the Board. • Shared an informative report regarding the C4A Conference he attended in November 2017.
Membership	Membership committee did not meet.

COMMITTEE REPORTS - President Diana Love

State Income Tax form CSL- Line 438 for donations will be located at the bottom of the form and there will be a campaign to promote donations on the 540 state tax line.

9. Lead Commissioners Updated

<i>District</i>	<i>Update</i>
First	• No report
Second	• No report
Third	• No report
Fourth	• No report
Fifth	• No report

10. Unfinished Business

None

11. New Business

None

12. Informational Announcements

- Commissioner Anna Swett attended a seminar that was regarding neuropathy and shared information about the seminar.

- Commissioner Helen Romero-Shaw shared information regarding reading a helpful guide called “Benefit for Seniors.” The local utility company is offering a 20% discount for income qualified customers.
- President Diana Love thanked everyone for being present.
- President Diana Love recognized Commissioner Elvia Torres for being instrumental in all areas. She visits senior centers, attends Public Hearings, and participates in many different programs.

13. Public Comments

None

14. Next Meeting

The next meeting will be on Tuesday, February 5, 2018.

15. Adjourn

President Diana Love adjourned the meeting at 12:00 p.m.