



## Los Angeles County Workforce Development Board (WDB)

### QUARTERLY MEETING

### FINAL MINUTES

**September 27, 2019**

**10:00 AM -12:00 PM**

**Los Angeles County**

**Workforce Development, Aging & Community Services (WDACS)**

1st Floor Collaboration Room

3175 West 6<sup>th</sup> Street, Los Angeles, CA 90020

#### **A. CALL TO ORDER**

Holly Schroeder, *Chair*, L.A. County Workforce Development Board (WDB), called the 9/27/2019 Quarterly Board Meeting of the L.A. County WDB to order at **10:10 a.m.**

#### **B. ROLL CALL**

A quorum was established with 10 Members of the L.A. County WDB in attendance during the roll call.

**Present (10):** Wan-Chun Chang, Shomari Davis, Jose Gardea, Mary Hewitt, Adriana Kuhnle, Cynthia Parulan-Colfer, Dr. Patricia Ramos, Corinne Sanchez (arrived at 10:15 a.m.), Darrel Saucedo, and Holly Schroeder.

**Absent (7):** Russell Barnard (Excused), Gustavo Camacho, Keith Harkey, Joanne Peterson, Jaime Valdivia, Erick Verduzco-Vega, and Lola Smallwood-Cuevas (Excused).

**Conflict of Interest** clause outlined in Section 107(h) of the Workforce Innovation and Opportunity Act (WIOA) was read by Holly Schroeder, *Chair*.

#### **C. CHAIR REMARKS**

Holly Schroeder, *Chair*, L.A. County WDB welcomed everyone and thanked the outgoing commissioners for their service to the L.A. County Workforce Development Board and presented recognition certificates to the Commissioners: Cynthia Parulan-Colfer, Aida Cardenas, Shomari Davis, David Flaks, Joanne Peterson, Erika Sockaci, Jaime Valdivia, and Dr. Michelle Yanez.

#### **D. CONSENT AGENDA**

All items are approved by one motion unless held.

It was moved by Commissioner Parulan-Colfer and seconded by Commissioner Gardea, to approve the Consent Agenda, which includes the Draft Minutes of the June 14, 2019 WDB Quarterly Meeting and July 12, 2019 WDB Special Meeting, Revised FY 2019-20 Workforce Development Programs Budget, and the FY 2018-19 L.A. County Workforce Programs Payment Status Report (through June 30, 2019).

*The motion carried unanimously.*

**In Favor (10):** Wan-Chun Chang, Shomari Davis, Jose Gardea, Mary Hewitt, Adriana Kuhnle, Cynthia Parulan-Colfer, Dr. Patricia Ramos, Corinne Sanchez, Darrel Saucedo, and Holly Schroeder.

**Opposed (0)**

**Abstained (0)**

**Not Present During Vote (7):** Russell Barnard, Gustavo Camacho, Keith Harkey, Joanne Peterson, Jaime Valdivia, Erick Verduzco-Vega, and Lola Smallwood-Cuevas.

## E. ACTION ITEMS

### 1. LOS ANGELES COUNTY CEO'S UPDATE ON THE STUDY ON THE OPTIMIZATION OF LA COUNTY'S WORKFORCE AND ECONOMIC DEVELOPMENT SYSTEMS

Daniel Kelleher, Principal Analyst, CEO Economic Development, LA County, presented this item for discussion and any action deemed necessary, an update on the Study on the Optimization of the LA County's Workforce and Economic Development Systems.

- Following the WDB's Special Meeting held on July 12, 2019, the CEO and HR&A Advisors provided a preliminary report of the Study by the HR&A Advisors before the completion of the final report-out to the Los Angeles County Board of Supervisors, in the Fall of 2019.
- The update by the CEO's office included more information on the survey that went out to the stakeholders and various County departments and staff.
- A final report is estimated to be out by December 2019.

*It was noted by the WDB to accept the L.A. County CEO's update on the study on the Optimization of LA County's Workforce and Economic Development Systems.*

### 2. FY 2019-20 L.A. COUNTY WORKFORCE SYSTEM PERFORMANCE REPORT (THROUGH SEPTEMBER 30, 2019)

Irene Pelayo, Program Manager, Workforce Development Division, WDACS and Caroline Torosis, Program Manager, Economic & Business Development Division, WDACS presented for review and approval, and any other action deemed necessary, the FY 2019-20 L.A. County Workforce System Performance Report through September 30, 2019.

#### Discussions and Follow-Up:

- The Program Managers reported that there were over 200,000 individuals across the region who visited the Los Angeles County workforce system, with one-quarter of those individuals receiving Individualized Career Service.
- Sixty percent (60%) of individuals are enrolled in the Youth@Work program and all are a member of at least one (1) of the designated Priority Populations.
- The AJCC system assisted almost 17,000 individuals with their next step in employment or enrollment into an education program that will serve as the foundation to a career pathway.
- The AJCC system exceeded WIOA targets negotiated with the State, indicating effectiveness of the LA County AJCCs via measures, such as employment rate after exit, median earnings, and skills attainment.
- AJCCs also placed approximately 3,500 individuals into 1,200 worksites across three sectors, including Health Services, Trade and Logistics, and Leisure and Hospitality.
- The commissioners and staff to convene the performance workgroup to further discuss the Performance goals.

**It was moved by Commissioner Valdivia and seconded by Commissioner Yanez, to approve the L.A. County Workforce System Performance Report (through September 30, 2019).**

***The motion carried unanimously.***

**In Favor (10):** Wan-Chun Chang, Shomari Davis, Jose Gardea, Mary Hewitt, Adriana Kuhnle, Cynthia Parulan-Colfer, Dr. Patricia Ramos, Corinne Sanchez, Darrel Saucedo, and Holly Schroeder.

**Opposed (0)**

**Abstained (0)**

**Not Present During Vote (7):** Russell Barnard, Gustavo Camacho, Keith Harkey, Joanne Peterson, Jaime Valdivia, Erick Verduzco-Vega, and Lola Smallwood-Cuevas.

**F. INFORMATION ITEMS**

**1. BREAKING BARRIERS TO EMPLOYMENT ACT (AB 1111) GRANT APPLICATIONS**

Martha Molina-Aviles, Interim Executive Director, WDB presented for information only, an update on the grant application process for the Breaking Barriers to Employment Initiative (AB 1111).

**2. UPDATE ON REGIONAL BUSINESS ENGAGEMENT AND ALIGNMENT EFFORTS**

Caroline Torosis, Program Manager, Economic Development and Business Division, WDACS; Isidro Villanueva, Senior Business Engagement Manager, WDACS; Cherylynn Hoff, Senior Strategic Initiatives Manager, WDACS; and Richard Cesar, Public Policy and Planning Manager, WDACS presented for information and discussion, an update on regional business engagement and alignment efforts, the Los Angeles County's Film and Digital Media Strategy, and the Jail-based Job Center Pilot Program.

**3. UPCOMING WDB MEETINGS AND CONFERENCES/EVENTS**

A list of all of the upcoming meetings and conferences/events was provided on page 4 of the meeting agenda.

**G. PUBLIC COMMENTS**

No public comments were received during this meeting.

**H. ADJOURNMENT**

The September 27, 2019 Quarterly Board Meeting of the L.A. County WDB was adjourned at **12:15 p.m.**