



Los Angeles County Workforce Development Board (WDB)

QUARTERLY MEETING

MINUTES

March 6, 2020

10:00 AM -12:00 PM

Los Angeles County

Workforce Development, Aging & Community Services (WDACS)

1st Floor Collaboration Room

3175 West 6th Street, Los Angeles, CA 90020

A. CALL TO ORDER

Holly Schroeder, *Chair*, L.A. County Workforce Development Board (WDB), called the 3/6/2020 Quarterly Board Meeting of the L.A. County WDB to order at **10:10 a.m.**

B. ROLL CALL

A quorum was established with 17 Members of the L.A. County WDB in attendance during roll call.

Present (17): Shalonda Baldwin, Russell Barnard, Lola Smallwood-Cuevas, Jeremy Díaz, José Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Jessica Ku Kim, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo, Holly Schroeder and Erick Verduzco-Vega.

Absent (6): Gustavo Camacho, Wan-Chun Chang, Berenice Nuñez Constant, Dr. Patricia Ramos, Michelle Roth and Karla Sayles.

Conflict of Interest clause outlined in Section 107(h) of the Workforce Innovation and Opportunity Act (WIOA) was read by Russell Barnard, Treasurer and Secretary, L.A County WDB.

C. CHAIR REMARKS

Holly Shroeder, Chair, L.A. County WDB welcomed everyone, announced that this would be Cherylynn Hoff's last meeting as Interim Executive Director and Introduced Martiza Dubie-Urbe, the new Interim Executive Director.

D. CONSENT AGENDA

All items are approved by one motion unless held.

It was moved by Commissioner Dr. Enrique Medina and seconded by Commissioner Jamarah Hayner, to approve the Consent Agenda, which includes the Draft Minutes of the December 6th, 2019 WDB Quarterly Meeting and the FY 2019-20 Workforce Payment Status Report (through December 30, 2019).

The motion carried unanimously.

In Favor (17): Shalonda Baldwin, Russell Barnard, Lola Smallwood-Cuevas, Jeremy Díaz, José Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Jessica Ku Kim, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo, Holly Schroeder and Erick Verduzco-Vega.

Opposed (0)

Abstained (0)

Not Present During Vote (6): Gustavo Camacho, Wan-Chun Chang, Berenice Nuñez Constant, Dr. Patricia Ramos, Michelle Roth and Karla Sayles.

E. ACTION ITEMS

1. LOS ANGELES COUNTY CEO UPDATE ON THE STUDY ON THE OPTIMIZATION OF LA COUNTY WORKFORCE AND ECONOMIC DEVELOPMENT SYSTEMS

Darrell Kelleher, Principal Analyst, CEO Economic Development presented on the study on the optimization of L.A. Workforce Economic Development Systems. He shared that the study will be presented in public for the first time during an upcoming Economic Development Policy Committee (EDPC) Meeting slated for the end of March yet may be postponed. Chair Shroeder requested that we be notified of when those meetings are so that the Workforce Development Board may have a chance to attend the meeting where this will be presented.

2. APPROVAL OF 2019-20 INNOVATION FUND AD HOC WORKGROUP FOR SPENDING OF REMAINING FY 2019-20 INNOVATION FUNDS

Interim Executive Director, Cherylynn Hoff, presented this item for review and approval, and any action deemed necessary, a motion to approve \$46,000 in the remaining 2019-2020 Innovation Fund to support a cohort of 25 veterans and military spouses in and around Antelope Valley. Commissioners were very interested in making sure that these programs are successful, can be expanded to other regions in Los Angeles County and that special considerations be placed on equity when planning for future Innovation Fund expenditures.

It was moved by Commissioner Keith Harkey and seconded by Commissioner Darrel Saucedo, to approve the funds for the Innovation Fund expenditure proposed for the Antelope Valley Program.

The motion carried unanimously.

In Favor (17): Shalonda Baldwin, Russell Barnard, Lola Smallwood-Cuevas, Jeremy Díaz, José Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Jessica Ku Kim, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo, Holly Schroeder and Erick Verduzco-Vega.

Opposed (0)

Abstained (0)

Not Present During Vote (6): Gustavo Camacho, Wan-Chun Chang, Berenice Nuñez Constant, Dr. Patricia Ramos, Michelle Roth and Karla Sayles.

It was moved by Commissioner Corinne Sanchez and seconded by Commissioner José Gardea, to create a new Innovation Fund Ad Hoc Workgroup.

The motion carried unanimously.

In Favor (17): Shalonda Baldwin, Russell Barnard, Lola Smallwood-Cuevas, Jeremy Díaz, José Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Jessica Ku Kim, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo, Holly Schroeder and Erick Verduzco-Vega.

Opposed (0)

Abstained (0)

Not Present During Vote (6): Gustavo Camacho, Wan-Chun Chang, Berenice Nuñez Constant, Dr. Patricia Ramos, Michelle Roth and Karla Sayles.

3. FY 2019-20 L.A. COUNTY WORKFORCE SYSTEM PERFORMANCE REPORT (THROUGH DECEMBER 30, 2019)

Irene Pelayo, Program Manager, Workforce Development Divisions, WDACS, presented this item for review and approval, and any action deemed necessary, the FY 2019-20 L.A. County Workforce System Performance Report through December 30, 2019.

- An overview of the LA County Workforce System Performance Quarterly Dashboard (Power Bi) was presented to the Commissioners.
- The Dashboard reflects annual statewide accountability measures, priority populations served, including other demographics, employed participants and their sector types, placement demographics, and training cost vs. employment wage.

Discussions and Follow-Up

- Commissioners made a few requests for more details on the stats for training and WIOA Youth and historical data with time comparison.
- There was discussion about healthcare being the top growing industry in almost all AJCC regional areas.

It was moved by Commissioner Russell Barnard and seconded by Commissioner Adriana Kuhnle, to approve the FY 2019-20 L.A. County Workforce System Performance Report.

The motion carried unanimously.

In Favor (17): Shalonda Baldwin, Russell Barnard, Lola Smallwood-Cuevas, Jeremy Díaz, José Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Jessica Ku Kim, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo, Holly Schroeder and Erick Verduzco-Vega.

Opposed (0)

Abstained (0)

Not Present During Vote (6): Gustavo Camacho, Wan-Chun Chang, Berenice Nuñez Constant, Dr. Patricia Ramos, Michelle Roth and Karla Sayles.

4. APPROVAL OF REVISION TO WDB BY-LAWS IN RESPONSE TO FEBRUARY 2020 EDD MONITORING REVIEW

- Cherylynn Hoff, Interim Executive Director, Workforce Development Board, WDACS

presented this item for review and approval, and any action deemed necessary, a presentation regarding

- Amendment of the WDB By-laws to not allow proxy representation at WDB meetings.

Discussions and Follow-Up

- Commissioners requested an update on the contract for the P2E Grant

It was moved by Commissioner Commissioner Corinne Sánchez and seconded by Commissioner Jamarah Hayner, to approve the revision to the WDB By-laws in response to the February 2020 EDD Monitoring Review.

The motion carried unanimously.

In Favor (17): Shalonda Baldwin, Russell Barnard, Lola Smallwood-Cuevas, Jeremy Díaz, José Gardea, Keith Harkey, Jamarah Hayner, Mary Hewitt, Jessica Ku Kim, Adriana Kuhnle, Anne McMonigle, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrel Saucedo, Holly Schroeder and Erick Verduzco-Vega.

Opposed (0)

Abstained (0)

Not Present During Vote (6): Gustavo Camacho, Wan-Chun Chang, Berenice Nuñez Constant, Dr. Patricia Ramos, Michelle Roth and Karla Sayles.

F. INFORMATION ITEMS

1. UPDATE ON REGIONAL BUSINESS ENGAGEMENT DATA FY 2019-20

Caroline Torosis, Program Manager, Economic Development and Business Division, WDACS presented for information and discussion, an update on business engagement data for FY 2019-20.

2. FY 2019-20 LA COUNTY RAPID RESPONSE/LAY OFF AVERSION FUNDS (THROUGH JUNE 30, 2020)

Cherylynn Hoff, Interim Executive Director, WDB, presents for discussion and information, an update on the status of State FY 2019-20 Rapid Response/ Lay Off Aversion Funds awarded through the County through June 30, 2020.

3. UPCOMING WDB MEETINGS AND CONFERENCES/EVENTS

A list of all the upcoming meetings and conferences/events was provided on page 4 of the meeting agenda.

G. PUBLIC COMMENTS

Mr. Bryan Franklin from Bamway.net spoke briefly on re-entry and stated that he would like to collaborate with workforce stakeholders and will be attending WDB meetings in the future.

H. ADJOURNMENT

The March 6, 2020 Quarterly Board Meeting of the L.A. County WDB was adjourned at **12:10 p.m.**