



Los Angeles County Workforce Development Board (WDB)

QUARTERLY MEETING

APPROVED MINUTES

September 24, 2021

10:00 AM -12:00 PM

Virtual Meeting:

CALL-IN INFORMATION (323) 776-6996 Conference ID: 863 363 701#

A. CALL TO ORDER

Holly Schroeder, *Chair*, L.A. County Workforce Development Board (WDB), called the 9/24/2021 Quarterly Board Meeting of the L.A. County WDB to order at **10:00 AM**.

B. ROLL CALL

Conflict of Interest: Members shall abide by conflict-of-interest requirements outlined in WIOA Section 107(h) which states a member of a local board, or a member of a standing committee, may not vote on a matter under consideration by the local board (1) regarding the provision of services by such member represents; or (2) that would provide a direct financial benefit to such member of the immediate family of such member.

A quorum was established with **14** Members of the L.A. County WDB in attendance during roll call.

Present (14): Shalonda Baldwin, Gustavo Camacho, Wan-Chun Chang, Berenice Nunez Constant, Jesse Cuevas, Lola Smallwood Cuevas, Mary Hewitt, Jessica Ku Kim, Dr. Enrique Medina, Antonio Sanchez, Corinne Sanchez, Darrell Saucedo, Karla Sayles, and Holly Schroeder.

Absent (7): Russell Barnard, Jeremy Diaz, Keith Harkey, Jamarah Hayner, Anne McMonigle, Michelle Roth, and Erick Verduzco Vega.

C. CHAIR REMARKS

Holly Schroeder, *Chair*, L.A. County WDB welcomed everyone.

D. ACTION ITEMS

1. CONSENT CALENDAR

All items are approved by one motion unless held.

D.1.C1 DRAFT MINUTES OF THE L.A. COUNTY WDB SPECIAL MEETING HELD ON JULY 16, 2021

Presenter: Holly Schroeder, *Chair*, L.A. County WDB

Summary: This item presented for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Special Meeting held on July 16, 2021.

D.1.C2 DRAFT MINUTES OF THE L.A. COUNTY WDB SPECIAL MEETING HELD ON AUGUST 20, 2021

Presenter: Holly Schroeder, *Chair*, L.A. County WDB

Summary: This item presented for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Special Meeting held on August 20, 2021.

D.1.C3 FY 2020/21 L.A. COUNTY WORKFORCE PROGRAMS PAYMENT STATUS REPORT THROUGH JUNE 30, 2021

Presenter: Alfred Beyruti, Finance Manager, WDACS

Summary: This item presented for review and approval, and any other action deemed necessary, the FY 2020/21 L.A. County Workforce Programs Payment Status Report through June 30, 2021.

It was moved by Corinne Sanchez and seconded by Dr. Enrique Medina to approve the Consent Agenda Items. Please note that Jessica Ku Kim recused herself from item D-1-C3 only.

The motion carried by majority of the members present.

In Favor (13): Shalonda Baldwin, Gustavo Camacho, Wan-Chun Chang, Berenice Nunez Constant, Jesse Cuevas, Lola Smallwood Cuevas, Mary Hewitt, Dr. Enrique Medina, Antonio Sanchez, Corrine Sanchez, Darrell Saucedo, Karla Sayles, and Holly Schroeder.

Recused (1): Jessica Ku Kim for item D-1-C3 only and In Favor for items D-1-C1 & D-1-C2.

Opposed (0):

Absent (7): Russell Barnard, Jeremy Diaz, Keith Harkey, Jamarah Hayner, Anne McMonigle, Michelle Roth, and Erick Verduzco Vega.

2 FY 2020/21 L.A. COUNTY WORKFORCE SYSTEM Q4 PERFORMANCE REPORT THROUGH JUNE 30, 2021

Presenters: Irene Pelayo, Director of Workforce Operations Division, WDACS

Summary: This item presented for review and approval, and any other action deemed necessary, the FY 2020-21 L.A. County Workforce System Q4 Performance Report through June 30, 2021.

It was moved by Darrel Saucedo and seconded by Shalonda Baldwin to approve FY 2020/21 L.A. County Workforce System Q4 Performance Report through June 30, 2021.

The motion carried unanimously.

In Favor (14): Shalonda Baldwin, Gustavo Camacho, Wan-Chun Chang, Berenice Nunez Constant, Jesse Cuevas, Lola Smallwood Cuevas, Mary Hewitt, Jessica Ku Kim, Dr. Enrique Medina, Antonio Sanchez, Corrine Sanchez, Darrell Saucedo, Karla Sayles, and Holly Schroeder.

Recused (0):

Opposed (0):

Absent (7): Russell Barnard, Jeremy Diaz, Keith Harkey, Jamarah Hayner, Anne McMonigle, Michelle Roth, and Erick Verduzco Vega.

3 REVISED BUDGET FOR FY 2021-22 WORKFORCE DEVELOPMENT PROGRAMS

Presenter: Alfred Beyruti, Finance Manager, WDACS

Summary: This item presented for review and approval, and any other action deemed necessary, the revised budget for FY 2021-22 workforce development programs.

It was moved by Dr. Enrique Medina and seconded by Berenice Nunez Constant to approve the revised budget for FY 2021-22 Workforce Development Programs.

The motion carried by majority of the members present.

In Favor (13): Shalonda Baldwin, Gustavo Camacho, Wan-Chun Chang, Berenice Nunez Constant, Jesse Cuevas, Lola Smallwood Cuevas, Mary Hewitt, Dr. Enrique Medina, Antonio Sanchez, Corrine Sanchez, Darrell Saucedo, Karla Sayles, and Holly Schroeder.

Recused (1): Jessica Ku Kim

Opposed (0):

Absent (7): Russell Barnard, Jeremy Diaz, Keith Harkey, Jamarah Hayner, Anne McMonigle, Michelle Roth, and Erick Verduzco Vega.

4 FUNDING WORKGROUP REPORT-OUT

Presenter: Darrel Saucedo, Vice Chair, WDB

Summary: This item was presented for review and discussion, and any other action deemed necessary, the Funding Workgroup report-out and recommendations on spending WIOA carryover funds from FY 20/21.

It was moved by Corinne Sanchez and seconded by Antonio Sanchez to approve the Funding Workgroup recommendations on pilot initiatives to spend WIOA carryover funds from FY 20/21.

The motion carried by majority.

In Favor (13): Shalonda Baldwin, Gustavo Camacho, Wan-Chun Chang, Berenice Nunez Constant, Jesse Cuevas, Mary Hewitt, Jessica Ku Kim, Dr. Enrique Medina, Antonio Sanchez, Corrine Sanchez, Darrell Saucedo, Karla Sayles, and Holly Schroeder.

Abstained (1): Lola Smallwood Cuevas

Opposed (0):

Absent (7): Russell Barnard, Jeremy Diaz, Keith Harkey, Jamarah Hayner, Anne McMonigle, Michelle Roth, and Erick Verduzco Vega.

5 AMENDMENTS TO THE WDB BYLAWS

Presenter: Maritza Dubie-Urbe, Senior Deputy Director, LA County WDB

Summary: This item presented for approval, and any other action deemed necessary, the amendments made to the WDB's Bylaws.

It was moved by Dr. Enrique Medina and seconded by Darrel Saucedo to approve amendments to the WDB ByLaws.

The motion carried unanimously.

In Favor (14): Shalonda Baldwin, Gustavo Camacho, Wan-Chun Chang, Berenice Nunez Constant, Jesse Cuevas, Lola Smallwood Cuevas, Mary Hewitt, Jessica Ku Kim, Dr. Enrique Medina, Antonio Sanchez, Corrine Sanchez, Darrell Saucedo, Karla Sayles, and Holly Schroeder.

Recused (0):

Opposed (0):

Absent (7): Russell Barnard, Jeremy Diaz, Keith Harkey, Jamarah Hayner, Anne McMonigle, Michelle Roth, and Erick Verduzco Vega.

6 APPROVE DELEGATED AUTHORITY TO THE WDB CHAIR TO SIGN THE COMPLETION OF AJCC CERTIFICATION PROCESS

Presenter: Angela Gardner, President, Workforce Development Solutions, Inc.

Summary: This item presented for review, discussion and approval, and any other action deemed necessary, to approve delegated authority to the WDB Chair to sign the completion of AJCC Certification process before submitting to EDD by 11/1/2021.

It was moved by Corinne Sanchez and seconded by Jessica Ku Kim to approve delegated authority to the WDB Chair to sign the completion of AJCC Certification Process.

The motion carried unanimously.

In Favor (14): Shalonda Baldwin, Gustavo Camacho, Wan-Chun Chang, Berenice Nunez Constant, Jesse Cuevas, Lola Smallwood Cuevas, Mary Hewitt, Jessica Ku Kim, Dr. Enrique Medina, Antonio Sanchez, Corrine Sanchez, Darrell Saucedo, Karla Sayles, and Holly Schroeder.

Recused (0):

Opposed (0):

Absent (7): Russell Barnard, Jeremy Diaz, Keith Harkey, Jamarah Hayner, Anne McMonigle, Michelle Roth, and Erick Verduzco Vega.

F. INFORMATION ITEMS

1. NEW ECONOMIC WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) UPDATES

Presenter: Epifanio Peinado, Supervising Administrator, WDACS

Summary: This item presented an informational item to provide updates on the progress of establishing a new Economic Workforce

2. PRESENTATION ON ARP FUNDING

Presenter: Jose R. Perez, Assistant Director, Workforce Development Branch, WDACS

Summary: This item presented for information on the ARP funding plan.

3. RECOGNITION OF OUTGOING WDB AND STANDING COMMITTEE MEMBERS

Presenter: Martha Molina-Aviles, Executive Director, WDB

Outgoing WDB Members:

Holly Schroeder, Russell Barnard, Keith Harkey, Jamarah Hayner, Karla Sayles, and Michelle Roth

Outgoing WDB's Career Pathways & Education Standing Committee Member:

Jeffrey Forrest

4. CONFIRMATION OF DARREL SAUCEDA, BUSINESS REPRESENTATIVE AS INTERIM CHAIR

Presenter: Martha Molina-Aviles, Executive Director, WDB

Summary: This item presented for informing this board of the confirmation of Darrel Saucedo, Business Representative as the Interim Chair until the next Officers Election in the Spring of 2022, pursuant to the WDB ByLaws, Article V- Officers, Section 8-Vacancy: Any vacancy caused by death, resignation, removal, disqualification or other circumstance shall be filled by the WDB for the unexpired portion of the term. In the event of a vacancy of any office other than that of WDB Chair, such vacancy shall be filled temporarily by appointment by the WDB Chair until such time as the WDB shall fill the vacancy by election at a public meeting.

5. LOS ANGELES COUNTY WORKFORCE DEVELOPMENT GUIDING PRINCIPLES - FINAL DOCUMENT

Presenter: Martha Molina-Aviles, Executive Director, WDB

Summary: This item presents for information only, the Final Document of the Los Angeles County Workforce Development Guiding Principles.

6. UPCOMING WDB MEETINGS

Please see the agenda.

G. PUBLIC COMMENTS

No Public Comments.

H. ADJOURNMENT

The September 24, 2021, Quarterly Board Meeting of the L.A. County WDB was adjourned at **12:17 PM.**