



Los Angeles County Workforce Development Board (WDB)

QUARTERLY MEETING

APPROVED MINUTES

December 10, 2021

10:00 AM -12:00 PM

MS Teams Virtual Meeting

A. CALL TO ORDER

Darrel Saucedo, Interim Chair, L.A. County Workforce Development Board (WDB), called the 12/10/2021 Quarterly Board Meeting of the L.A. County WDB to order at **10:02 AM**.

B. ROLL CALL

Conflict of Interest was read by Filing Officer, Greta Setian, WDB's Senior Deputy Director:

Members shall abide by conflict-of-interest requirements outlined in WIOA Section 107(h) which states a member of a local board, or a member of a standing committee, may not vote on a matter under consideration by the local board (1) regarding the provision of services by such member represents; or (2) that would provide a direct financial benefit to such member of the immediate family of such member.

A quorum was established with **18** Members of the L.A. County WDB in attendance during roll call.

Present (18): Shalonda Baldwin, Russell Barnard, Wan-Chun Chang, Jesse Cuevas, Lola Smallwood Cuevas, Mary Hewitt, Jessica Ku Kim, Jorge Marquez, Anne McMonigle, Dr. Enrique Medina, Tami Hutchins-Nunez, Dr. Lucia Robles, Antonio Sanchez, Corrine Sanchez, Darrel Saucedo, Jeffrey Thompson, Erick Verduzco Vega, and Delbert Whetter.

Absent (3): Gustavo Camacho, Berenice Nuñez Constant, and Jeremy Diaz.

C. CHAIR REMARKS

Darrel Saucedo, Interim Chair, L.A. County WDB welcomed members of the board and members of the public to the December 10th quarterly board meeting. Chair Saucedo welcomed the re-appointed board members, Corinne Sanchez, Russell Barnard, Jessica Ku Kim, Wan-Chun Chang, Jeremy Diaz, Anne McMonigle, Antonio Sanchez, Mary Hewitt, Shalonda Baldwin, Berenice Nunez, and Dr. Enrique Medina. Chair Saucedo also welcomed newly appointed board members, Jorge Marquez, Dr. Lucia Robles, Tami Hutchins-Nunez, Jeffrey Thompson, and Delbert (Del) Whetter.

D. UPDATES ON WORKFORCE SYSTEM ACTIVITIES

E. ACTION ITEMS

1. CONSENT CALENDAR

All items are approved by one motion unless held.

CC-1 DRAFT MINUTES OF THE L.A. COUNTY WDB QUARTERLY MEETING HELD ON SEPTEMBER 24, 2021

Presenter: Darrel Saucedo, Interim Chair, L.A. County WDB

Summary: This item presented for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Quarterly Meeting held on September 24, 2021.

CC-2 FY 2021/22 L.A. COUNTY WORKFORCE SYSTEM Q1 PERFORMANCE REPORT THROUGH SEPTEMBER 30, 2021

Presenters: Irene Pelayo, Director of Workforce Operations Division, WDACS, and Isidro Villanueva, Interim Director of Economic & Business Development Division, WDACS

Summary: This item presented for review and approval, and any other action deemed necessary, the FY 2021-22 L.A. County Workforce System Q1 Performance Report through September 30, 2021.

CC-3 FY 2021/22 L.A. COUNTY WORKFORCE PROGRAMS PAYMENT Q1 STATUS REPORT THROUGH SEPTEMBER 30, 2021

Presenter: Alfred Beyruti, Finance Manager, WDACS

Summary: This item presented for review and approval, and any other action deemed necessary, the FY 2021/22 L.A. County Workforce Programs Payment Q1 Status Report through September 30, 2021.

It was moved by Dr. Enrique Medina and seconded by Jeffrey Thompson to approve the Consent Calendar.

The motion carried by majority.

In Favor (15): Shalonda Baldwin, Wan-Chun Chang, Jesse Cuevas, Lola Smallwood Cuevas, Mary Hewitt, Jorge Marquez, Anne McMonigle, Dr. Enrique Medina, Tami Hutchins-Nunez, Antonio Sanchez, Corrine Sanchez, Darrel Saucedo, Jeffrey Thompson, Erick Verduzco Vega, and Delbert Whetter.

Abstain (2): Russell Barnard and Dr. Lucia Robles

Recused (1): Jessica Ku Kim from Item CC-3

Opposed (0):

Absent (3): Gustavo Camacho, Berenice Nuñez Constant, and Jeremy Diaz.

2 APPROVE CREATION OF A WORKGROUP FOR IMPLEMENTATION OF WDB'S APPROVED GUIDING PRINCIPLES FOR LOS ANGELES COUNTY WORKFORCE SYSTEM

Presenter: Darrel Saucedo, Interim Chair, WDB

Summary: This item presents for review and approval, and any other action deemed necessary, to approve creation of a workgroup for implementation of WDB's approved Guiding Principles for Los Angeles County Workforce System. This workgroup will remain in effect until the implementation of the Guiding Principles is completed.

It was moved by Erick Verduzco Vega and seconded by Corinne Sanchez to approve the creation of a workgroup for implementation of WDB's approved Guiding Principles for Los Angeles County Workforce System.

The motion carried unanimously.

In Favor (18): Shalonda Baldwin, Russell Barnard, Wan-Chun Chang, Jesse Cuevas, Lola Smallwood Cuevas, Mary Hewitt, Jessica Ku Kim, Jorge Marquez, Anne McMonigle, Dr. Enrique Medina, Tami Hutchins-Nunez, Dr. Lucia Robles, Antonio Sanchez, Corrine Sanchez, Darrel Saucedo, Jeffrey Thompson, Erick Verduzco Vega, and Delbert Whetter.

Abstain (0):

Recused (0):

Opposed (0):

Absent (3): Gustavo Camacho, Berenice Nuñez Constant, and Jeremy Diaz.

3 UPDATES ON SOLICITATION PROCESS AND TIMELINE FOR THE NEW LOS ANGELES COUNTY WORKFORCE DEVELOPMENT SYSTEM

Presenter: Jose Perez, Assistant Director of Workforce Branch, WDACS Summary: This item presents for review and approval, and any other action deemed necessary, updates on solicitation process and timeline for the Los Angeles County workforce development system.

No action was taken on this item.

F. INFORMATION ITEMS

1. NEW ECONOMIC WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) UPDATES

Presenter: Epifanio Peinado, Supervising Administrator, WDACS

Summary: This item presented an informational item to provide updates on the progress of establishing a new Economic and Workforce Development Department.

2. PRESENTATION ON ARP FUNDING

Presenter: Jose R. Perez, Assistant Director, Workforce Development Branch, WDACS

Summary: This item presented for information on the American Rescue Plan funding.

3. UPDATES ON SUCCESSFUL COMPLETION OF AJCC CERTIFICATION

Presenter: Maritza Dubie-Urbe, Interim Executive Director, WDB

Summary: This item presents for information only, updates on successful completion of AJCC Certification.

4 UPDATES ON WDB'S APPROVED PILOT INITIATIVE TO ENHANCE IT SYSTEM FOR FISCAL YEAR 2021-22

Presenter: Maritza Dubie-Urbe, Interim Executive Director, WDB

Summary: This item provides for information only, the State's approval of the \$274K from the FY 21-22 Non-Training WIOA dollars for the pilot initiative that this board has approved during our last WDB Quarterly Meeting on 9/24/2021. This initiative will enhance our IT and CalJOBS system by purchasing modules and licenses that will allow and expand virtual services, such as mock interviews, virtual job fairs, and virtual trainings. This initiative will be piloted for a period of 12 months. The Funding Workgroup will provide continuous updates and present on the outcomes of this pilot and its recommendations for subsequent years.

G. SAVE-THE-DATE: UPCOMING WDB QUARTERLY MEETINGS, CONFERENCES & EVENTS

Please see the agenda.

H. PUBLIC COMMENTS

No Public Comments.

I. ADJOURNMENT

The December 10, 2021, WDB Quarterly Board Meeting was adjourned at **12:05 PM.**