



Los Angeles County Workforce Development Board (WDB)

QUARTERLY MEETING

***APPROVED* MINUTES**

September 30, 2022

10:00 AM -12:00 PM

MS Teams Virtual Meeting

A. CALL TO ORDER

Darrel Saucedo, Chair, L.A. County Workforce Development Board (WDB), called the 09/30/2022 Quarterly Board Meeting of the L.A. County WDB to order at **10:03 AM**.

B. ROLL CALL

Conflict of Interest was read by Filing Officer, Greta Setian, WDB's Senior Deputy Director:

Members shall abide by conflict-of-interest requirements outlined in WIOA Section 107(h) which states a member of a local board, or a member of a standing committee, may not vote on a matter under consideration by the local board (1) regarding the provision of services by such member represents; or (2) that would provide a direct financial benefit to such member or the immediate family of such member.

A quorum was established with **17** Members of the L.A. County WDB in attendance during roll call.

Present (17): Alex-Handrah Aime, Luis Arida, Russell Barnard, Stephen Cheung, Jesse Cuevas, Mary Hewitt, Miguel Hurtado, Tami Hutchins-Nunez, Jorge Marquez, Anne McMonigle, Dr. Enrique Medina, Kyle Miller, Berenice Nuñez Constant, Dr. Armida Ornelas, Corinne Sanchez, Darrel Saucedo, and Delbert Whetter.

Absent (4): Jeremy Diaz (Excused), Gustavo Camacho (Excused), Jeffrey Thompson (Excused), Jeffery Wallace (Excused).

C. CHAIR'S REMARKS

Darrel Saucedo, Chair, L.A. County WDB welcomed members of the board and members of the public to the September 30th meeting. Chair Saucedo recognized and thanked the outgoing members Wan-Chun Chang- Representative of CA Department of Rehabilitation and Shalonda Baldwin of L.A. Metro and Jessica Ku Kim of Los Angeles Economic Development Corporation (LAEDC) for their dedication and service.

Chair Saucedo also welcomed newly appointed board members Alex-Handrah Aime, Business Representative nominated by Supervisor Mitchell of 2nd District; Kyle Miller, Government Representative nominated by Supervisor Hahn of the 4th district, Dr. Enrique Medina, Business Representative nominated by Pomona Chamber of Commerce; Miguel Hurtado, Adult Education Representative from Los Angeles County, and Stephen Cheung, Representative of the Los Angeles Economic Development Corporation (LAEDC). Board Members also shared their positive experiences and knowledge they gained from their most recent conference they attended (Meeting of the Minds in Monterey).

D. UPDATES ON WORKFORCE SYSTEM ACTIVITIES

Maritza Dubie Uribe, WDB's Executive Director asked L.A. County's Department of Economic Opportunity (DEO) Director Kelly LoBianco to introduce new Executive Staff of the department. Director LoBianco thanked outgoing members and welcomed new board members and announced the DEO's new executive leadership team: Jessica Ku Kim as the Chief Deputy and Kristina Meza as the Assistant Director of the Department's Workforce Services Branch.

E. ACTION ITEMS**1. TABLED ITEMS**

All items are approved by one motion unless held.

a DRAFT MINUTES OF THE L.A. COUNTY WDB QUARTERLY MEETING HELD ON MARCH 18, 2022

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item presents for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Quarterly Meeting held on March 18, 2022.

It was moved by Member Dr. Enrique Medina and seconded by Member Corinne Sanchez to approve Draft Minutes of WDB Quarterly Meeting held on March 18, 2022.

The motion carried by majority.

In Favor (15): Luis Arida, Russell Barnard, Jesse Cuevas, Mary Hewitt, Miguel Hurtado, Tami Hutchins-Nunez, Jorge Marquez, Anne McMonigle, Dr. Enrique Medina, Kyle Miller, Berenice Nuñez Constant, Dr. Armida Ornelas, Corinne Sanchez, Darrel Saucedo, and Delbert Whetter.

Abstain (2): Alex-Handrah Aime and Stephen Cheung

Recused (0):

Opposed (0):

Absent (4): Jeremy Diaz (Excused), Gustavo Camacho (Excused), Jeffery Wallace (Excused), and Jeffrey Thompson (Excused).

b APPROVAL OF THE AMENDED WDB BYLAWS

Presenters: Maritza Dubie Uribe, Executive Director, L.A. County WDB

Summary: This item presents for review and approval, and any action deemed necessary, eight (8) amendments to the WDB Bylaws including one that was tabled from the Quarterly Board Meeting held on March 18, 2022. The amendments are either needed due to administrative changes, to facilitate administrative decisions, or to provide clarity.

Discussions:

- County counsel was consulted regarding the process of revising and accepting amendments to the bylaws. Members discussed different items in the bylaws that needed more clarity such as member attendance, participation and desired representation at the conferences, and the criteria to select outside members to the standing committee.

-The Board recommended to Chair Saucedo that a workgroup be established to address bylaws revisions chaired by Member Barnard until the bylaws amendments are completed and adopted.

It was moved by Member Corinne Sanchez and seconded by Commissioner Russell Barnard to establish an Ad Hoc Committee to address needed amendments and revisions to the Bylaws that is Chaired by Member Russell Barnard.

The motion carried unanimously.

In Favor (17): Alex-Handrah Aime, Luis Arida, Russell Barnard, Stephen Cheung, Jesse Cuevas, Mary Hewitt, Miguel Hurtado, Tami Hutchins-Nunez, Jorge Marquez, Anne McMonigle, Dr. Enrique Medina, Kyle Miller, Berenice Nuñez Constant, Dr. Armida Ornelas, Corinne Sanchez, Darrel Saucedo, and Delbert Whetter.

Abstain (0):

Recused (0):

Opposed (0):

Absent (4): Gustavo Camacho (Excused), Jeremy Diaz (Excused), Jeffrey Thompson (Excused), Jeffery Wallace (Excused).

2 CONSENT CALENDAR

All Items are approved by one motion unless held.

a DRAFT MINUTES OF THE L.A. COUNTY WDB QUARTERLY MEETING HELD ON JUNE 24, 2022

Presenter: Darrel Saucedo, Chair, WDB

Summary: This item was presented for approval, and any other action deemed necessary, the Draft Minutes of the L.A. County WDB Quarterly Meeting held on June 24, 2022.

b FY 2021/22 L.A. COUNTY WORKFORCE SYSTEM Q4 PERROCMANCE REPORT THROUGH JUNE 30, 2022

Presenters: Irene Pelayo, Director of Workforce Operations Division, and Isidro Villanueva, Interim Director of Economic & Business Development Division, DEO.

Summary: This item was presented for review and approval, and any other action deemed necessary, the FY 2021-22 L.A. County Workforce System Q4 Performance Report through June 30, 2022.

c FY 2021/22 L.A. COUNTY WORKFORCE PROGRAMS Q4 PAYMENT STATUS REPORT THROUGH JUNE 30, 2022

Presenter: Alfred Beyruti, Finance Manager, DEO

Summary: This item presents for review and approval, and any other action deemed necessary, the FY 2021/22 L.A. County Workforce Programs Q4 Payment Status Report through June 30, 2022.

It was moved by Member Mary Hewitt and seconded by Member Miguel Hurtado to approve all the items in the Consent Calendar.

The motion carried by Majority.

In Favor (15): Alex-Handrah Aime, Luis Arida, Russell Barnard, Jesse Cuevas, Mary Hewitt, Miguel Hurtado, Tami Hutchins-Nunez, Jorge Marquez, Dr. Enrique Medina, Kyle Miller, Berenice Nuñez Constant, Dr. Armida Ornelas, Corinne Sanchez, Darrel Saucedo, and Delbert Whetter.

Abstain (1): Anne McMonigle

Recused (1): Stephen Cheung

Opposed (0):

Absent (4): Gustavo Camacho (Excused), Jeremy Diaz (Excused), Jeffrey Thompson (Excused), Jeffery Wallace (Excused).

3 APPROVE APPOINTMENT OF MEMBER JORGE MARQUEZ AS CHAIR FOR THE BUSINESS ENGAGEMENT STANDING COMMITTEE AND APPOINTMENT OF COMMITTEE MEMBERS AND OUTSIDE EXPERTS

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item presents for review and approval, the appointment of Member Jorge Marquez as Chair for the Business Engagement Standing Committee and appointment of committee members and Outside Experts in accordance with CFR 20 § 679.340(b) and § 679.360.

This item was tabled to the next WDB Meeting.

F. INFORMATION ITEMS

1 APPOINTMENT OF MEMBER MARY HEWITT AS THE WDB'S INTERIM SECRETARY/TREASURER

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item is an informational item to update on the selection of Member Mary Hewitt as the Interim Secretary/Treasurer for the Los Angeles County Workforce Development Board until the formal election of the Officers in Spring of 2024. According to the ByLaws Article V, Vacancy - Any vacancy caused by death, resignation, removal, disqualification, or other circumstance shall be filled by the WDB for the unexpired portion of the term. In the event of a vacancy of any office other than that of WDB Chair, such vacancy shall be filled temporarily by appointment by the WDB Chair until such time as the WDB shall fill the vacancy by election at a public meeting.

2 APPOINTMENT OF MEMBER DELBERT A. WHETTER AS THE NEW CHAIR FOR THE DISABILITY ADVISORY WORKGROUP

Presenter: Darrel Saucedo, Chair, L.A. County WDB

Summary: This item presents for information only, the appointment of Member Delbert A. Whetter as the new Chair for the Disability Advisory Workgroup due to the recent retirement of the previous Chair, Wan-Chun Chang who resigned from the WDB on June 30, 2022.

3 UPDATES ON SOLICITATION PROCESS AND REQUEST FOR PROPOSAL FOR THE NEW LOS ANGELES COUNTY WORKFORCE DEVELOPMENT SYSTEM

Presenter: Kelly LoBianco, Director, DEO

Summary: This item is an informational item to update the public on the solicitation process and request for proposal for the new Los Angeles County workforce development system.

-Member Alex-Handrah Aime asked if there are metrics or KPIs used to measure and assess diversity and equity on initiatives and if there are distribution on the historical procurement process being evaluated.

-Member Stephen Cheung asked about engagement with the community and if there will be enough resources available to CBOs at local levels to ensure they have capacity to really partner with AJCCs and DEO in order to reach a community as well as providing additional component such as language support and financial assistance to support the CBOs.

-Member Delbert Whetter asked if DEO/WDB has thought about how we can ensure consistency in how disability accommodations are provided with the various centers and service providers.

4 UPDATES ON WDB'S ROSTER, COMMITTEES & WORKGROUPS

Summary: This is an information item for updating the WDB's latest Roster, Committees and Workgroups.

Please see the agenda for the attachments.

Commented [GS1]: @Kamillia Smith

Any comments by the board members are not public comments – Did they bring them up during any of the items on this agenda? Our outside of any items?

Commented [KS2R1]: The comments were made during the public comment segment which is why I included them under public comment. where is the correct location to include board member comments?

Commented [KS3R1]: @Greta Setian

Commented [GS4R1]: Do you recall in what context they made comments in public comments? Was it in response to any public comments?

Commented [GS5R1]: I am assuming the members made comments after Maritza announced the stakeholder meetings - is it right?

Commented [BL6R1]: Did we resolve this section?

5 SAVE-THE-DATE: UPCOMING WDB QUARTERLY MEETINGS, CONFERENCES & EVENTS

Please see the agenda for the attachments.

G. PUBLIC COMMENTS

The following public comments were received during the meeting:

-Magali Sanchez Paul, Program Manager for UCLA Institute for Research on Labor and Employment, grassroots directly to the residents, empowering the community through community engagement, looking to engage organizations that are directly connected to the community residents- believes outreach using CBOs should be reconsidered to include direct contact with community constituents to ensure solid partnerships.

-Kirk Kane, Executive Director RIO HONDO AJCC, recommends that the RFP be postponed for another year. Currently in capacity building year, most impactful factor has been two and a half years of pandemic operations, businesses paused or reduced services, clients are just now feeling comfortable utilizing AJCC services after pandemic. All major blocks have impacted AJCC system.

-Dr. Larry Taylor asked what the marketing strategies are in place to inform the public.

-Joseph Taylor, Regional Impact Officer of Goodwill of Southern California, commented on pay equity across providers and vendors, how is the Department of Economic Opportunity ensuring pay equity across all vendors ensuring enough staff to provide in-depth services for most vulnerable program participants.

H. ADJOURNMENT

The September 30, 2022, WDB Quarterly Board Meeting was adjourned at 12:00 pm.